

APPENDIX B (NSERC ALLIANCE, NFRF OR NON-TRI-AGENCY)

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STATEMENT OF WORK (noting deliverables, if any)

SOW should be sufficiently clear and detailed that someone not involved in the Project could accurately determine whether it had been completed.

RECIPIENT BUDGET

Please include budget details only for the amount to be sent to the recipient and the applicable years as indicated in Section 4 (For clarity, please do not include a full project budget).

Note that the budget must adhere to sponsor guidelines and approved use of funds.

Expense Category		Year		Year		Year	
			to		to		to
		YYYY-MM-DD	YYYY-MM-DD	YYYY-MM-DD	YYYY-MM-DD	YYYY-MM-DD	YYYY-MM-DD
Student salaries	(a) Bachelor's						
	(b) Master's						
	(c) Doctorate						
Non-student salaries	(a) Postdoctoral						
	(b) Other *Provide details below						
Professional/technical services Provide details in "Additional Details" box on pg. 2							
*Equipment							
Materials and Supplies							
Travel							
Events							
Total							

<please see next page>

ADDITIONAL DETAILS (e.g., Professional/technical services, Intellectual Property, etc.):

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*Any equipment purchased with these grant funds (if an approved expense) belongs to the recipient institution:

☐ Yes ☐ No

Please note, by default, payment to a recipient will be on a cost reimbursement basis (i.e., a recipient will first incur costs and subsequently invoice UVic for reimbursement of the corresponding amount on a quarterly, semi-annual or annual basis, consistent with the payment schedules of the primary award held at UVic, indicated in Section 2). Should there be any questions or requests regarding specific payment structures, please contact orsfinance@uvic.ca. Please note, any alternative payment structures must adhere to the terms of the primary award held at UVic as well as any project specific requirements.