Ensure this form is submitted with:

* the [Expedited Amendment form](https://www.uvic.ca/research-services/_assets/docs/research-resources/acs-expedited-minor-amendment-form.pdf) for PDF AUPs

***or***

* via [RAIS](https://www.uvic.ca/rais/animal/index) for online AUPs

Both the current Principal Investigator (PI) and the new PI must sign this form.

Once the amendment is approved, the Animal Ethics Liaison will change the name of the PI and will issue the Approval to the new PI.

If current PI is no longer available to submit a request for amendment and sign this form, the new PI must request the chair/director/dean or their designate to sign the form and submit this form (with signatures) to [animalethics@uvic.ca](mailto:animalethics@uvic.ca). Once the form is received, the Animal Ethics Liaison ask the new PI to submit an Expedited Amendment request via PDF or RAIS.

**Note:**

* Ensure that all necessary study documents (e.g., licences, permits, etc.) are revised to reflect the change.
* *For PDF submissions only:* If the current PI will continue to be involved with the project, please update AUP Personnel and Qualifications document on the [Research & Teaching Protocols Connect site](https://connect.uvic.ca/sites/VPRE/read/acs/acc/AnimalEthics/SitePages/Home.aspx).
* *For RAIS submissions only*: If the current PI will continue to be involved with the project, and still needs to access the study in RAIS, then add their name to the list of research team members in section B.

|  |  |
| --- | --- |
| Protocol #: |  |
| Project title:Rationale for changing the Principal Investigator:Current Principal Investigator I am the current PI for the above study and relinquish my role as principal investigator to the new PI noted below.  **Effective date:**  I will remain as a co-investigator on the study.  I will be removed from the study.  Name of PI:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Electronic, scanned signatures are accepted*  *Rationale if current PI not available for Signature*: | |
| New Principal Investigator I accept the role as Principal Investigator for the above study.  I agree to abide by the [Canadian Council on Animal Care](https://ccac.ca/Documents/Standards/Policies/Requirement_for_submitting_an_animal_protocol-ADDENDUM.pdf) policies and guidelines for ethical conduct research involving animals.  Name of PI:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Electronic, scanned signatures are accepted*  *Rationale if new PI not available for signature:* | |