JOBTITLE: UVSS WPN1 - Thirdspace Art of Resistance Coordinator

DEPARTMENT NAME: University of Victoria Students' Society, Third Space

CONTACT NAME: Third Space Hiring Committee

JOB DESCRIPTION: • In collaboration with the Third Space collective, ensure that art projects uphold a feminist and anti-racist analysis in process, content, and aesthetic. • Design and produce art relative to intersectional feminist themes (installation, painting, zine, or performing arts, etc). • Coordinate the layout, design and production of ‘art of resistance’ projects and workshops. • Provide training and guidance to volunteers as needed. • Be responsible for communications the collective. • Keep up to date financial records • Uphold an active and inclusive presence in the Third Space. • Manage promotion of art projects and workshops. • Coordinate funding requests to student groups, advocacy groups, and outside funding bodies. • Respond to emails and inquiries • Manage media communications such as social media, website, and listserv updates. • Organize outreach for Third Space events. • Organize meetings and events. • Work with the Third Space collective to recruit volunteers and solicit submissions. • Attend Third Space collective meetings and provide oral and/or written reports on thirdspace at said meetings.

QUALIFICATIONS: • Demonstrated commitment to feminist, anti-racist perspectives and analysis. • Demonstrated recognition, sensitivity, and understanding of the diverse issues surrounding oppression. • Excellent written and verbal communication and interpersonal skills. • Ability to organize, prioritize, and work within deadlines is essential. • Ability to work independently and within collective frameworks. • Experience in computer layout and design software (Illustrator, Indesign, and Photoshop) and willingness to learn new computer programs. • Experience in zine making, or art installations, and digital media. • Experience in technical aspects of production. • Ability to organize in participatory, inclusive, non-hierarchical ways.

JOB LOCATION ON-CAMPUS: Student Union Building B107

WORK STUDY WAGE: $13.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $1.10/hour

HOURS AVAILABLE: 272 hours.

HOW TO APPLY: Please email cover letter and resume to wcentre@uvic.ca Attention: Third Space Hiring Committee. This position is restricted to self-identified women, gender variant, and non-binary applicants only (see charter of rights and freedoms, Applicants must be eligible for Work Study Program For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php
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Article 12, Subsection 2). We strongly encourage Indigenous women, women of color, women with disabilitie(s), queer and trans women to apply.