JOB TITLE: UVSS WCTR1 - Women’s Centre Project Organizer - UVSS

DEPARTMENT NAME: University of Victoria Students' Society, Women's Centre

CONTACT NAME: Third Space Hiring Committee

JOB DESCRIPTION:
• Organize and assist with educational and social awareness campaigns for self-identified women, gender variant, and non-binary persons on campus and in the broader community.
• Assist with outreach and recruitment of volunteers for annual events (i.e. International Women's Day, and the International Day to End Violence Against Sex Workers, Transgender Day of Remembrance) and monthly community dinners.
• Assist with the development of workshops and educational opportunities for collective members, students, and community members.
• Organize, coordinate and support volunteers for Women’s Centre projects and events.
• Collaborate with the staff and collective on outreach activities and fundraisers.
• Network with other student groups, community organizations, and social justice groups.
• Organize and conduct research into issues pertaining to the Women’s Centre and/or concerns of the collective.
• Uphold an active and inclusive presence in the Women’s Centre space.
• When relevant, represent the Women’s Centre at events (i.e. clubs days, sexual health fair).
• Attend Women’s Centre collective meetings and provide oral and/or written report at said meetings.

QUALIFICATIONS:
• Demonstrated commitment to anti-imperialist, intersectional feminist perspectives and analysis.
• Ability to organize in participatory, inclusive and non-hierarchical models.
• Commitment to maintain an anti-oppressive space.
• Ability to work within the consensus model.
• Self-motivated and able to take initiative.
• Ability to organize, prioritize and follow through with planned tasks.
• Demonstrated recognition, sensitivity, and understanding of the diverse issues surrounding oppression.
• Commitment to unlearning internalized oppressive values.
• Ability to organize in participatory, inclusive, non-hierarchical ways.
• Creativity and personal initiative in working towards the Women’s Centre mission and goals.
• Previous experience in volunteer recruitment and coordination.

JOB LOCATION ON-CAMPUS: Student Union Building B107

WORK STUDY WAGE: $13.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $1.10/hour

HOURS AVAILABLE: 43 hours. Possible job share

HOW TO APPLY: Please email cover letter and resume to wcentre@uvic.ca. Attention: Third Space Hiring Committee.

Applicants must be eligible for Work Study Program.
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php
This position is restricted to self-identified women, gender variant, and non-binary applicants only (see charter of rights and freedoms, Article 12, Subsection 2). We strongly encourage Indigenous women, women of color, women with disabilitie(s), queer and trans women to apply.

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