WORK STUDY JOB POSTING

JOB TITLE: UVID1 - Business Development Assistant

DEPARTMENT NAME: UVic Industry Partnerships

CONTACT NAME: Karen Taggart

JOB DESCRIPTION:

UVic Industry Partnerships (UVic IP) is a private company wholly owned by the University of Victoria. UVic IP provides technology transfer, intellectual property management, and industry liaison services to faculty, staff and students at The University of Victoria. For more information about our office, please visit www.uvic.ca/research/partner

UVic IP is seeking a work study student to aid in the following:

• review and digitize archived files
• perform data entry and other administrative tasks
• other duties as required

QUALIFICATIONS:

• Must be a student, preferably in Science, Engineering or Business.
• Understanding of IP and/or Contract Law would be an asset

JOB LOCATION ON-CAMPUS: Sedgewick Building A

WORK STUDY WAGE: $13.50 DEPARTMENT TOP UP: $1.50

HOURS AVAILABLE: 64

HOW TO APPLY:

Please submit cover letter and resume (with references) to:

Karen Taggart
Research Partnerships and Knowledge Mobilization
University of Victoria
PO Box 1700 STN CSC
Victoria BC, V8W 2Y2

Or email: rpkmadmin@uvic.ca

Applicants must be eligible for Work Study program. For details go to http://registrar.uvic.ca/safa/workstudy/workstudyindex.html