JOB TITLE: MUSI5 – Concert & Event Stage Manager D

DEPARTMENT NAME: School of Music

CONTACT NAME: Linda Sheldon

JOB DESCRIPTION:
Gain behind-the-scenes, technical and leadership experience as a Stage Manager for concerts and events in the Phillip T. Young Recital Hall. With concerts featuring world-class faculty and guest performers, students and ensembles, this hands-on role is responsible for overseeing events to ensure smooth and efficient execution. The Stage Manager is the key coordinator for event set-up and concert logistics including basic lighting and stage changes, while demonstrating safe and proper usage of the facilities. This position communicates with performers to help ensure their needs are met. Training is provided on Recital Hall procedures, lighting and emergency regulations.

QUALIFICATIONS:
Must be available Tuesday, Wednesday or Fridays (12:00-1:45 pm), one to two evenings per week (7:00-10:00 pm), and the occasional Saturday or Sunday afternoon (2:00-5:00 pm). Must be punctual, reliable and able to respond quickly to changing demands. Lifting of chairs, music stands and moving pianos/equipment on stage is required.

JOB LOCATION ON-CAMPUS:
School of Music, MacLaurin Building B-Wing

WORK STUDY WAGE:
$13.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP:
$ 0.00

HOURS AVAILABLE:
70

HOW TO APPLY:
Cover Letter and Resume to:

Linda Sheldon
University of Victoria School of Music
PO Box 1700 Stn CSC
Victoria, BC Canada
V8W 2Y2
Or
Via Email to musi@uvic.ca

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php