**JOB TITLE:** LIBR8 – Library Monitor  

**DEPARTMENT NAME:** Academic Commons, UVic Libraries  

**CONTACT NAME:** Chris Smith – Manager, Circulation Services  

**JOB DESCRIPTION:**  
- Monitor the library entrance and study areas of all libraries  
- Assist library users to understand the libraries’ food policy  
- Ensure that library users respect the libraries’ policies regarding behaviour and conduct, e.g. regarding excessive noise or other unacceptable behavior  
- Monitor the security gate alarms  
- Provide direction and assistance to library users  
- Assist with library closing routines  
- Perform other related duties within the same scope and complexity  

**QUALIFICATIONS:**  
- Basic knowledge of library policies and environment  
- Ability to communicate with tact and diplomacy  
- Must be available to work evenings and weekends as required  

**JOB LOCATION ON-CAMPUS:** William C Mearns Centre for Learning – McPherson Library  

**WORK STUDY WAGE:** $13.50/hour (including 4% vacation pay)  

**HOURS AVAILABLE:** 145  

**HOW TO APPLY:** Please apply in person at the McPherson Library Loan Desk. Please include a cover letter, resume and references (or email application to loandesk@uvic.ca)  

Contact: Library Monitor Supervisor – Evan Westre  

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Applicants must be eligible for Work Study Program 
For details go to:  http://www.uvic.ca/registrar/safa/work-study/index.php