JOB TITLE: IALH3 - Research Assistant – Knowledge Mobilization

DEPARTMENT NAME: Institute on Aging and Lifelong Health

CONTACT NAME: Lois Holizki

JOB DESCRIPTION:

To provide research assistance in the development of materials for knowledge mobilization. This may include:

• Event organization
• Posting to social media: website, Facebook, and Twitter
• Designing flyers and programs
• Other duties as assigned

QUALIFICATIONS:

• Strong computer skills and familiarity with hardware and software in a PC environment
• Research and knowledge mobilization experience an asset
• Organized, detail-oriented, reliable, independent, and professional
• Ability to work independently and collaboratively within a team
• Excellent communication skills
• Preference for BA Honours or BSc Honours in third or fourth year

JOB LOCATION ON-CAMPUS: R Hut

WORK STUDY WAGE: $13.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $ 4.00

HOURS AVAILABLE: 200

HOW TO APPLY:

Apply to IALH in care of Lois Holizki at ialhmanager@uvic.ca. Please include a resume with two references, and a cover letter with your application. Or drop it off at the Institute on Aging and Lifelong Health office in R Hut.

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php