JOB TITLE: EDUC2 – Podcast Audio Technician

DEPARTMENT NAME: Faculty of Education

CONTACT NAME: Julie Rémy

JOB DESCRIPTION:
The Faculty of Education is seeking a knowledgeable audio technician to join our team to record and edit our podcast episodes.

Learning Transforms with Ted Riecken and Cortney Baldwin is a podcast on research, practices and inspiring people and subjects related to education. Starting in September 2018, our episodes will be shared biweekly on the first and third Thursdays of the month. You will be responsible for:

- Using audio equipment to record, synchronize, and mix music, voices, and sound effects to create each episode.
- Working closely with the team in determining creative direction on deliverables. Assisting in selecting music and sound effect, providing guidance to maximize audio results.
- Setting up mics, calibrating audio sources through audio mixing board, test and resolve equipment issues to optimize audio quality.
- Continually reviewing and improving techniques, and offering feasible recommendations.
- Caring for the equipment, keeping work area and audio files in a neat and orderly condition.

QUALIFICATIONS:
Very high level of comfort and proficiency with audio recording and using audio editing software and equipment. Excellent story telling skills using audio. Experience with podcast recording and editing. The ability to work independently and in a team environment towards the successful achievement of goals. Solid problem-solving skills, detail-oriented with effective organization skills.

JOB LOCATION ON-CAMPUS: Faculty of Education, MacLaurin & studio in Sedgewick
WORK STUDY WAGE: $13.50/hour (including 4% vacation pay)
DEPARTMENT TOP UP: $ 2.50
HOURS AVAILABLE: 100

HOW TO APPLY:
Cover letter and resume via email to Julie Rémy (Communications Officer) at edcom@uvic.ca. Please include links to samples of podcasts audio recording/editing, you’ve worked on.

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php