JOB TITLE: CREA3 — Managing Editor

DEPARTMENT NAME: Writing

CONTACT NAME: David Leach

JOB DESCRIPTION:

A managing editor is required to assist in assigning story ideas, editing drafts and uploading stories to Saltern, an online magazine of creative nonfiction, poetry, and literary reviews, published by the Department of Writing.

QUALIFICATIONS:

- excellent command of written English;
- good editing skills;
- experience writing creative nonfiction, poetry and/or reviews;
- interest in building the magazine’s profile through social media;
- experience with WordPress is an asset.

JOB LOCATION ON-CAMPUS:

Fine Arts Building, Room 245. Work may be done from home or in the Fine Arts SIM Lab

WORK STUDY WAGE: $13.50/hour (including 4% vacation pay)

HOURS AVAILABLE: 100

HOW TO APPLY: Send a CV and cover letter to writingchair@uvic.ca

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php