2020/2021 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: UVSS26 - Project Assistant

DEPARTMENT NAME: University of Victoria Students Society, Campus Community Garden

CONTACT NAME: Nicole Cymerys

JOB DESCRIPTION:

The Campus Community Garden is an organization which provides space to UVic students, faculty, and staff for organic urban agriculture.

The Project Assistant will
- Support the Garden Coordinator, Outreach Officer, Site Officer, and Board of Directors in providing education and outreach to the UVic community.
- Have the opportunity to choose a project of their relevant interest to implement under the guidance of the Garden Coordinator and CCG Staff.
- Organize and assist with workshops, events and outreach to promote sustainable agriculture, food justice and other relevant topics.
- Organize and develop outreach materials and resources (e.g. posters, pamphlets, signage)
- Help build and maintain communal areas of the garden; under the direction of the Coordinator, may also lead work parties to maintain communal areas of the garden.
- Recruit, organize, and engage volunteers for CCG work parties, projects and events.
- When relevant, represent CCG at events (e.g. clubs days, sustainability events).
- Attend Board of Directors meetings and provide oral and/or written report at meetings.

QUALIFICATIONS:

- Passionate and knowledgeable about gardening/urban agriculture, local food security, food justice, and sustainability
- Demonstrated ability to be self-motivated and community-minded, works well independently and with the public
- Experience with gardening and/or sustainable agriculture initiatives; prior volunteer experience with CCG is an asset
- Ability to organize, prioritize, and follow through with planned tasks
- Ability to perform moderate physical labour and willing to work outdoors in all weather conditions
- Other assets: workshop facilitation, community organizing, carpentry, graphic and/or website design skills

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php
JOB LOCATION ON-CAMPUS: SUB and Campus Community Garden

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

HOURS AVAILABLE: 300

HOW TO APPLY: Send cover letter, resume, and number of approved Work Study hours to ccgarden@uvic.ca with subject line “CCG Workstudy Application”