JOB TITLE: UNFS1- Marketing and Engagement Support

DEPARTMENT NAME: University Food Services

CONTACT NAME: Vimala Jeevanandam

JOB DESCRIPTION:

This position will assist the University Food Services Manager, Marketing, Communication and Engagement with engaging the student community with social media, events and other projects.

Examples include supporting in creating engaging content for UNFS Instagram channel, supporting the UVic Food Pop-Up shop and other promotions and creating marketing material creation and distribution.

Output will depend on the successful candidate’s qualifications and interests.

QUALIFICATIONS:

-Excellent social media skills and experience and understanding of Instagram.
-Good written and verbal communication
-Ability to work independently while completing tasks
-Familiarity with Microsoft Office (Word & Excel)

Preferred: familiarity with Adobe InDesign, Illustrator and Photoshop

JOB LOCATION ON-CAMPUS: Carroll Residence Building

WORK STUDY WAGE: $14.50/hour (includes 4% vacation pay)

DEPARTMENT TOP UP: $

HOURS AVAILABLE: 100

HOW TO APPLY:
Send cover Letter & resume to Vimala Jeevanandam at vimalaj@uvic.ca. Please include any samples of communications you have done, including Instagram (or other social media) content, design work, photography, videos, writing and/or other relevant materials.

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php