JOB TITLE: UCAM3 — Social Media Assistant

DEPARTMENT NAME: University Communications + Marketing

CONTACT NAME: Heather Warren

JOB DESCRIPTION:

Put your obsession with social media to good use! Join our team and help us promote the incredible events, projects and research happening on our campus. This position will be tailored to your skills and interests. Previous work study students have done Instagram Takeovers. They've written stories that were published in The Ring newspaper and MyUVic Life student blog. They've taken photos and created videos. They've learned to edit websites. This is a great opportunity to gain professional experience in digital communications and build your portfolio. Schedule is very flexible.

QUALIFICATIONS:

Required:
- Keen interest in social media
- Excellent written and oral communications skills
- The ability to work independently and exercise good judgement

Other desired skills may include: writing, photography (smartphone and DSLR), videography and video editing (smartphone), updating websites using a content management system like WordPress.

JOB LOCATION ON-CAMPUS: Sedgewick C 138

WORK STUDY WAGE: $14.50/hour (includes 4% vacation pay)

DEPARTMENT TOP UP: $4

HOURS AVAILABLE: 100

HOW TO APPLY: Please email resume and cover letter to jes@uvic.ca

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php