2020/2021 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: THEA8 – Theatre Production Assistant

DEPARTMENT NAME: Theatre

CONTACT NAME: Bert Timmermans

JOB DESCRIPTION:

Work as an assistant to the Operations and Production Manager: assist with production scheduling and planning; manage Department auditions and other special events; maintain production office resources; and work on special projects as required.

QUALIFICATIONS:

- Theatre production experience required.
- Knowledge of production and design processes.
- Computer skills, organization and communication skills.

JOB LOCATION ON-CAMPUS: Phoenix Building

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP:

HOURS AVAILABLE: 250

HOW TO APPLY: Resume to:

Bert Timmermans
Theatre Department
Email: btimmerm@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php