

2022/2023 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: PSYC6 – Research Coordinator

DEPARTMENT NAME: Psychology

CONTACT NAME: Dr. Paweena Sukhawathanakul

JOB DESCRIPTION:

This position involves project administration related to a qualitative study with elementary school teachers. The Research Coordinator will be responsible for managing daily research activities such as record keeping, liaising with study participants, and coordinating the scheduling of interviews. The Research Coordinator will also prepare and distribute questionnaire packages to participants and will be involved in conducting interviews with participants. The Research Coordinator will also work with the research team to transcribe and analyze the interviews which will be used to inform the development of learning tools for elementary school students.

QUALIFICATIONS:

Third or fourth year undergraduate student in a related field (e.g., psychology, child & youth care, education, sociology) preferred. The applicant must have taken courses in research methods and have an understanding of qualitative methodology. Some experience working with children is an asset. This position is well-suited for a student who is looking to pursue a career in research or clinical practice in the field of education and mental health in children and youth. The applicant will have excellent writing and communication skills.

JOB LOCATION ON-CAMPUS: University of Victoria, Cornett A206

WORK STUDY WAGE: \$16.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP:

HOURS AVAILABLE: 100

HOW TO APPLY: Email Cover Letter and Resume to paweenas@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>