2021/2022 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: PAOR3 Research Assistant

DEPARTMENT NAME: Pacific and Asian Studies

CONTACT NAME: Richard Fox

JOB DESCRIPTION:
- Search internet for media and other relevant content
- Literature searches for academic and related sources
- Compile, organize and label research materials (articles, images, etc)
- Prepare annotated bibliographies, summaries and literature reviews

QUALIFICATIONS:
- Minimum 3rd-year standing (undergraduate)
- Experience conducting research and finding academic materials through UVic libraries and online sources
- Well-organized, attention to detail
- Ability to follow instructions and work independently with minimal supervision
- Meets deadlines

JOB LOCATION ON-CAMPUS: Work may be conducted remotely

WORK STUDY WAGE: $16.00/hour (including 4% vacation pay)

DEPARTMENT TOP UP: N/A

HOURS AVAILABLE: 110

HOW TO APPLY:
Send a resume and one-page letter of application describing your suitability for the position to Richard Fox at paasadmin@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php