JOB TITLE: NURS1 – Research Assistant

DEPARTMENT NAME: School of Nursing

CONTACT NAME: Debra Sheets, Ph.D., MSN, RN

JOB DESCRIPTION:
The research assistant for this project will help establish and investigate the impact of Momentia Victoria, a grassroots consortium of engaged citizens with dementia, their care partners and community organizations interested in offering dementia friendly programs. We will partner with key stakeholders to lay the foundation for a dementia friendly community—one in which the emphasis is on strengths and participation rather than deficits. Momentia Victoria will identify and serve as a stimulus for opportunities for social connection and inclusion through engaging programs and activities that remove the barriers to inclusion that people living with dementia often encounter in our community. Research Assistant activities include:

- Coordinate project team meetings (agendas, minutes)
- Coordinate online focus group activities
- Assisting with community partnership work
- Participating in writing reports to meet grant requirements
- Developing data collection instruments and assisting with analyses

QUALIFICATIONS:
• Strong MS Office skills—Word, Excel, Powerpoint.
• Able to work independently and within a team environment to carry out project work.
• Demonstrates a commitment to research and scholarship.
• Interest in developing research skills

REQUISITE SKILLS INCLUDE:
• Excellent written and oral communication skills
• Strong interpersonal skills; reliable and professional
• Ability to manage and prioritize tasks effectively
• Able to manage multiple responsibilities and tasks effectively

JOB LOCATION ON-CAMPUS: flexible

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $4.5

HOURS AVAILABLE: 340

HOW TO APPLY: Send cover letter, resume and contact information for two references via email: dsheets@uvic.ca Include “Momentia Victoria Job Posting” in subject line

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php