

2022/2023 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: MUSI3 - Concert & Event Stage Manager B

EMPLOYEE GROUP: CUPE

DEPARTMENT NAME: School of Music

CONTACT NAME: Linda Sheldon

JOB DESCRIPTION:

Gain behind-the-scenes, technical and leadership experience as a Stage Manager for School of Music concerts and events in the Phillip T. Young Recital Hall. With concerts featuring world-class faculty and guest performers, students and small ensembles, this hands-on role is responsible for overseeing events to ensure smooth and efficient execution. The Stage Manager is the key coordinator for event set-up and concert logistics including basic lighting and stage changes, video camera set-up for live streaming, liaising with performers, and facilitating special requests as needed to ensure a professional event. Stage managers are also responsible for demonstrating safe and proper usage of the facilities. Training is provided on event procedures, lighting and emergency regulations.

QUALIFICATIONS:

Must be available Tuesday, Wednesday or Fridays (12:00-1:45 pm), one to two evenings per week (7:00-10:00 pm), and the occasional Saturday or Sunday afternoon (2:00-5:00 pm). Must be punctual, reliable and able to respond quickly to changing demands. Lifting of chairs, music stands and moving pianos/equipment on stage is required.

JOB LOCATION ON-CAMPUS: School of Music, MacLaurin Building B-Wing

WORK STUDY WAGE: \$16.50/hour (this includes 4% vacation pay)

HOURS AVAILABLE: 43

HOW TO APPLY: Cover Letter and Resume to:
Linda Sheldon
Work Study Supervisor
University of Victoria School of Music
musi@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>