2020/2021 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: MUSI16 – Orchestra/Wind Symphony Stage Manager

EMPLOYEE GROUP: CUPE

DEPARTMENT NAME: School of Music

CONTACT NAME: Linda Sheldon

JOB DESCRIPTION:
Responsible for the set-up of all Orchestra or Wind Symphony rehearsals and concerts (including the dismantling of the set-up at the end of rehearsals and ensuring the University Centre Farquhar stage is tidy and all equipment has been secured. Rehearsals: approximately 1 hour/rehearsal (1/2 hour before and after), 2 rehearsals/week for a term (Monday and Thursday or Tuesday and Friday 3:00-6:00 pm). Concerts: approximately 2 hours/concert (two - five per year). Training on the facilities at the University Centre Farquhar Auditorium will be provided in accordance with provincial and university health recommendations and safety protocols.

Responsibilities and procedures may change over the course of the work term based on provincial and university recommendations. Gloves, masks and sanitation supplies will be provided as needed.

QUALIFICATIONS:
Must be punctual, reliable and able to lift heavy equipment. Must be able to work quickly and efficiently under pressure, and be able to meet changing demands as required. Lifting and moving of music stands, chairs, risers, and piano is required for each shift. Hours: weekly rehearsals – 3:00-6:00 pm (Monday and Thursday or Tuesday and Friday); concerts – Friday and Saturday evenings or Sunday afternoons as scheduled; dress rehearsals – weekday evenings as required. B.Mus. student preferred. Due to safety regulations, steel-toed boots or shoes and approved work gloves must be worn while performing duties.

JOB LOCATION ON-CAMPUS: School of Music, MacLaurin Building B-Wing

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

HOURS AVAILABLE: 100

HOW TO APPLY:
Cover Letter and Resume to:
Linda Sheldon
Work Study Supervisor
University of Victoria School of Music
musi@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php