2020/2021 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: MUSI12 – Concert & Event Usher B

EMPLOYEE GROUP: CUPE

DEPARTMENT NAME: School of Music

CONTACT NAME: Linda Sheldon

JOB DESCRIPTION:
Gain front-of-house and customer service experience as an Usher for an exciting season of concerts and events at the School of Music. Our concert season will look different this year as we conform and adjust to the requirements of British Columbia’s Restart Plan during the fight against COVID-19. Events will be live streamed from the Phillip T. Young Recital Hall and we will welcome a limited audience of School of Music students, faculty and staff.

Usher responsibilities will include preparing the venue for events, monitoring the safe movement of audience members into and out of the venue, and ensuring that safety protocol is adhered to during events. Ushers will also help to maintain a clean and secure environment and aid stage managers when needed. Sanitation of high-touch surface areas before and after all events will be required. Training is provided on event procedures as well as emergency regulations. Gloves, masks and sanitation supplies will be provided as needed.

Responsibilities and procedures may change over the course of the work term based on provincial and university recommendations.

QUALIFICATIONS:
Must be available Tuesday, Wednesday or Fridays (12:00-1:30 pm), one or two evenings per week (7:00-10:00 pm), and the occasional Saturday or Sunday afternoon (2:00-5:00 pm). Must be punctual, reliable, personable and comfortable working with the general public.

JOB LOCATION ON-CAMPUS: School of Music, MacLaurin Building B-Wing

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

HOURS AVAILABLE: 110

HOW TO APPLY: Cover Letter and Resume to:
Linda Sheldon
Work Study Supervisor
University of Victoria School of Music
musi@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php