JOB TITLE: MEDI2 – Digital Resource Research Assistant

DEPARTMENT NAME: Medieval Studies

CONTACT NAME: Allan Mitchell

JOB DESCRIPTION:

The assistant will work closely with the Humanities Computing and Media Centre (HCMC) and with the Medieval Studies office on the Medieval Studies Mapping Project(s). The main tasks will be working in XML when adding both text and image content, ensuring submissions are correct for the ontology of the Mapping Project, and updating any documents with corrections when needed. Work on the Mapping Project will be at the HCMC or in CLE D264.

QUALIFICATIONS:

Knowledge of XML is beneficial but will not be required. Experience in research (information gathering and sorting), bibliographic skills, attention to detail, excellent writing skills. Some undergraduate courses in Medieval Studies, ideally with some background in medieval books and/or manuscripts. Interest in geography and history.

JOB LOCATION ON-CAMPUS: CLE D264

WORK STUDY WAGE: $14.50/hour (includes 4% vacation pay)

DEPARTMENT TOP UP: $

HOURS AVAILABLE: 100

HOW TO APPLY: Send application letter with resume to: Medieval Studies Program, Attention: Dr. Allan Mitchell, dirmedi@uvic.ca

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php