**JOB TITLE:** LING2 – Applied Linguistics Assistant

**DEPARTMENT NAME:** Linguistics

**CONTACT NAME:** Dr. Li-Shih Huang, Applied Linguistics Program Advisor

**JOB DESCRIPTION:**

The assistant(s) will be responsible for helping with various applied linguistics-related work. Specifically, the assistant(s) will be involved in (a) pedagogical material development for newcomers and learners with refugee experience; (b) the publication of two instructors’ manuals (from LING 374 and LING 387); (c) assisting the planning of the 13th UVic Annual Applied Linguistics Fair (Spring 2020); and (d) other related administrative and research work.

**QUALIFICATIONS:**

Seeking one or two assistants who possess strong oral and written communication skills, who are organized, detail-oriented, and reliable, and who are interested in the field of additional language learning and teaching. Relevant administrative skills, and research and/or language-teaching experience would be assets. Preference will be given to applicants who are currently enrolled in the applied linguistics program or have taken courses related to additional language teaching and learning in the applied linguistics program.

**JOB LOCATION ON-CAMPUS:** Clearihue Building (Department of Linguistics, D360)

**WORK STUDY WAGE:** $14.50/hour (including 4% vacation pay)

**DEPARTMENT TOP UP:** N/A

**HOURS AVAILABLE:** 100

**HOW TO APPLY:** Please submit a cover letter and a one-page resume to lshuang@uvic.ca.

Applicants must be eligible for Work Study Program
For details go to:  http://www.uvic.ca/registrar/safa/work-study/index.php