

2022/2023 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: LING1 -- Applied Linguistics Projects Assistant

DEPARTMENT NAME: LING

CONTACT NAME: Dr. Li-Shih Huang, LING Undergraduate Advisor

JOB DESCRIPTION: The assistant(s) will be responsible for helping with various applied linguistics-related tasks. Specifically, the assistant(s) will be involved in (a) organizing and archiving the pedagogical materials and resources for newcomers and learners with refugee experience; (b) the compilation of language instructors' manuals (from LING 297, 374, and 387); (c) possibly assisting with the planning of UVic Annual Applied Linguistics Fair in late spring or fall 2023; and (d) other related administrative and research work.

QUALIFICATIONS:

Seeking one or two assistants who possess strong oral and written communication skills, who are organized, meticulous, and reliable, and who are interested in the field of additional language learning and teaching. Relevant administrative skills, and research and/or language-teaching experience would be assets. Preference will be given to applicants who are currently enrolled in the linguistics or applied linguistics program or have taken courses related to additional language teaching and learning in the applied linguistics program.

JOB LOCATION ON-CAMPUS: Clearihue Building (Room D372) and/or remotely

WORK STUDY WAGE: \$16.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: N/A

HOURS AVAILABLE: 100

HOW TO APPLY: Please submit a cover letter and a one-page resume to lshuang@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>