2020/2021 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: LIBR4 – Digital Scholarship Commons Assistant 2

EMPLOYEE GROUP: CUPE

DEPARTMENT NAME: Libraries - Digital Scholarship Commons

CONTACT NAME: Rich McCue

JOB DESCRIPTION:

The Digital Scholarship Commons Assistant will help to deliver online technology workshops. The assistant will attend workshops delivered in university-sanctioned platforms including Zoom, Bright Space, and Blackboard. The assistant will help workshop attendees to troubleshoot connectivity issues, and to use features like screen-sharing and breakout rooms. The assistant will help students to complete assignments in workshops, and will produce documentation that can be used for self-paced learning.

QUALIFICATIONS:

Strong English language skills are necessary. Should enjoy working with people. Teaching experience would be an asset, particularly experience teaching or tutoring in an online environment. The successful candidate will be comfortable with technology, and capable of performing basic troubleshooting tasks independently.

JOB LOCATION ON-CAMPUS: Mearns Centre for Learning – McPherson Library

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

HOURS AVAILABLE: 120

HOW TO APPLY: Please send a cover letter and CV to Rich McCue (rmccue@uvic.ca)

DEADLINE: September 18, 2020

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php