2021/2022 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: LIBR3 - Special Projects Assistant

EMPLOYEE GROUP: CUPE

DEPARTMENT NAME: LIBR_AULR

CONTACT NAME: Christine Walde

JOB DESCRIPTION:

This position will assist with the work of the Associate University Librarian for Reconciliation (AULR) at UVic Libraries. The AULR oversees the efforts of UVic Libraries to decolonize approaches to the Libraries physical and digital collections, and to celebrate and integrate Indigenous ways of knowing and being into the Libraries' workplace to deepen the university’s commitment to respect and reconciliation. The office of the AULR is supported by a diverse team of librarians, library professionals, and staff, and includes Grants and Awards, Learning and Research, Communications, Events, Staff Development, and a range of other projects and initiatives related to equity, diversity and inclusion as the Libraries moves forward in its path toward Truth, Reconciliation, and Decolonization in its organization and resources.

The main goals of this position are to work within the office of the AULR and assist with special projects and events related to reconciliation, including research and development for a proposed podcast series, assisting with learning resources, publications, and reports, and providing general support as needed across the AULR's diverse portfolio.

QUALIFICATIONS:

Excellent written, digital and oral communications skills; creative thinker: an ability to work independently or in a team environment; must be able to multi-task; be flexible and work well under tight deadlines. Experience with Adobe Creative Suite, and/or with podcasting or audio editing software is desirable.

JOB LOCATION ON-CAMPUS: University of Victoria Libraries
Office of the Associate University Librarian-Reconciliation

WORK STUDY WAGE: $16.00/hour (including 4% vacation pay)

HOURS AVAILABLE: 115

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php
HOW TO APPLY:

Send a resume and an email expressing interest to Christine Walde, Grants and Awards Librarian, at cwalde@uvic.ca