JOB TITLE: LAWF5 – Legal Research Assistant
Business Law, Tax Law, First Nations Finance & Taxation Research

DEPARTMENT NAME: Faculty of Law

CONTACT NAME: Bradley Bryan

JOB DESCRIPTION:

1. General assistance with data entry, and research, editing, and formatting various articles, reports, and other writing projects focused on business associations law and tax law, as well as business, tax, and finance legal issues faced by First Nations, including but not limited to issues of structure, locale, taxation, policy, and Indigenous legal traditions; and

2. Assistance with Business Association (Law 315) course materials, Taxation Law (Law 345) course materials, and First Nation Taxation (Law 343).

QUALIFICATIONS:

Essential qualifications:
- Interest in the subject areas;
- Ability to work independently with minimal supervision;
- Excellent legal research, writing, and editing skills; and
- Familiarity with Zotero.

Preference given to a student who has completed the first year of the J.D. degree program.

The following would be helpful, but are not required:
- Completion of Law 315 (Business Associations) and / or Law 345 (Taxation)
- Social science research skills

JOB LOCATION ON-CAMPUS: Murray and Anne Fraser Building

WORK STUDY WAGE: $14.50/hour (includes 4% vacation pay)

DEPARTMENT TOP UP: $1.87/hour

HOURS AVAILABLE: 100

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php
HOW TO APPLY: Please submit a cover letter and resume by email attachment to: bwb@uvic.ca

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