2020/2021 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: HUMS5 - Video Editor and Producer

EMPLOYEE GROUP: CUPE

DEPARTMENT NAME: Humanities

CONTACT NAME: Philip Cox

JOB DESCRIPTION:

The Faculty of Humanities seeks a qualified student to assist the Office of Communications with the production of high-quality video content for Faculty and university channels.

The successful candidate will add a student’s perspective to the communications team while collaborating with members of the Humanities community to create short features, promotional or informational videos, social media clips, and/or student, staff and faculty profiles.

Miscellaneous support for the Associate Dean Academic, Associate Dean Research, and/or our academic programs may also be required.

Tasks may include, but are not limited to:

- Video production using online captures and/or self-produced footage (note: the videographer will not be asked to film others in person unless physical distancing measures are guaranteed)
- Video editing using self-produced footage or pre-recorded clips from members of our community
- Assisting with town halls, presentations and other online events as needed
- Brainstorming new initiatives and special projects when time permits

We encourage applications from Indigenous peoples, people with disabilities, racialized groups and people with intersectional identities.

QUALIFICATIONS:

- No professional experience is required; creativity, attention to detail and professionalism is a must
- Proven ability to independently create compelling video content, from concept to completion, is a must
- Strong communication skills and a collaborative mindset are a must
- The ability to research and find unique and relevant content to heighten storytelling is an asset
- Proven understanding of and experience with social media such as Twitter, Facebook, Instagram and/or Reddit is an asset
- Experience with graphic design and/or copy writing is an asset
- Experience with visual or sound effects is an asset

JOB LOCATION ON-CAMPUS: Clearihue or by Distance

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php
WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

HOURS AVAILABLE: 125

HOW TO APPLY: Email your cover letter and resume to Philip Cox, Humanities Communications Officer, at humscom@uvic.ca.

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