JOB POSTING

JOB TITLE: HUMS2 - Summer Camp Programme Coordinator

DEPARTMENT NAME: Faculty of Humanities

CONTACT NAME: Stephen Ross

JOB DESCRIPTION:

The SCAMPS Humanities summer camps programme seeks a qualified student to help with design, scheduling, organization, and hiring of counsellors for its expanding suite of day camps for kids. The successful applicant will help us design curriculum for a scaffolded series of camp offerings, including one-day camps (to be offered on district Pro-D days), one-week camps (to be offered during spring break in the public schools), and a suite of one-week camps to be offered repeatedly during the summer of 2019. The jobs will include researching and planning age-appropriate activities for children aged 5-12, booking facilities, liaising with other organizers, consulting with contacts at Science Venture and other partners, scouting locations and making agreements with partners such as UVic Libraries, and scheduling events with sufficient time for breaks, nutrition, and play. You will also receive training in safety and security, and become familiar with industry standards for first-aid, emergency preparedness, and quality of care. There will be opportunities to develop camps in English, but also in other languages such as French, German, Russian, Italian, Spanish, Japanese, Chinese, Greek, and Latin.

QUALIFICATIONS:

We seek someone who has excellent written and oral communication skills, who pays close attention to detail, and who is exceptionally organized. The ability to work quickly and independently is a must, as is the ability to consult freely when special cases arise. A creative thinker who can imagine and then execute solutions to problems is highly desired. Preference will be given to current students in the Faculty of Humanities, and to indigenous applicants in particular.

JOB LOCATION ON-CAMPUS: Clearihue C357

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $5/hr

HOURS AVAILABLE: 100

HOW TO APPLY: Send email outlining background, skills, and interest in the project to Stephen Ross at scamps@uvic.ca. Further details on SCAMPS can be found at uvic.ca/scamps

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php