JOB TITLE: HEAL2 - Harm Reduction Centre Student Coordinator

DEPARTMENT NAME: Student Health Services

CONTACT NAME: Rob Crisp

JOB DESCRIPTION:

The Harm Reduction Centre is a joint initiative of UVSS and Health Services that provides harm reduction education, safer substance use supplies and safer sex supplies with the aim of informing students to make risk-aware choices. The Student Coordinator, under the supervision of a Registered Nurse at Health Services, will oversee and manage general operations of the Harm Reduction Centre (HRC) in the Student Union Building. They will also facilitate harm reduction educational programs and campaigns.

Job Duties include (include but are not limited to):

- Volunteer recruitment for HRC
- Volunteer training for HRC
- Volunteer scheduling
- Volunteer communications (questions, training, scheduling, etc.)
- Managing HRC supplies (replenishing stock, ordering new supplies depending on need)
- Naloxone training on campus 2x/month
- HRC promotion (in collaboration with the Health and Wellness Communications Coordinator)
- Update reference guide for supplies
- Connect with community harm reduction services
- Quality control and ongoing improvements of the HRC
- Create HRC policies and procedures
- Collect and analyze data on usage

QUALIFICATIONS:

- Strong interpersonal skills
- Sensitivity to and awareness of harm reduction principles and the needs of a diverse student body
- Passion for health promotion and wellness
- Empathy and compassion
- Strong organizational skills
- Ability to work independently and collaboratively
- Reliability, accountability, and professionalism
- Current First Aid and CPR C an asset
- Superior communication skills. Communication must be clear and prompt, demonstrating tact and integrity at all times.

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php
<table>
<thead>
<tr>
<th><strong>JOB LOCATION ON-CAMPUS:</strong></th>
<th>Student Health Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORK STUDY WAGE:</strong></td>
<td>$14.50/hour (includes 4% vacation pay)</td>
</tr>
<tr>
<td><strong>DEPARTMENT TOP UP:</strong></td>
<td>$8.00/hr top up</td>
</tr>
<tr>
<td><strong>HOURS AVAILABLE:</strong></td>
<td>300</td>
</tr>
<tr>
<td><strong>HOW TO APPLY:</strong></td>
<td>Cover letter and resume to <a href="mailto:healthdir@uvic.ca">healthdir@uvic.ca</a></td>
</tr>
</tbody>
</table>

Applicants must be eligible for Work Study Program
For details go to: [http://www.uvic.ca/registrar/safa/work-study/index.php](http://www.uvic.ca/registrar/safa/work-study/index.php)