2020/2021 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: FREN2 - Communication and edition assistant

EMPLOYEE GROUP: CUPE

DEPARTMENT NAME: French

CONTACT NAME: Hélène Cazes

JOB DESCRIPTION: Promotion (posters, social media) and editorial work for the research project Perfecta on the history of gynecology, organization of events (student conference, international conference)

QUALIFICATIONS: Computer skills (Microsoft Office, Zotero and Adobe Creative Suite), writing skills in English, familiarity with French

JOB LOCATION ON-CAMPUS: not needed, as everything can be done from a personal computer

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $5 an hour

HOURS AVAILABLE: 135

HOW TO APPLY: Cover Letter and Resume to:

Hélène Cazes
Department of French
perfecta@uvic.ca or hcazes@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php