

2022/2023 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: FREN1 - Communication and Language Assistant

DEPARTMENT NAME: French

CONTACT NAME: Geneviève Arsenault

JOB DESCRIPTION:

COMPONENT 1: Communication

The communication assistance is to work with the Department of French to develop strategies to promote the Departmental activities on social media platforms.

COMPONENT 2: Language

At regularly scheduled hours, the language assistant will be available to students to assist them with French language questions and problems. The goal is to help French students develop better learning strategies to become autonomous learners. The language assistant will also work in collaboration with instructors to organize and lead workshops that can be useful for current French students in helping them succeed in their studies.

QUALIFICATIONS:

The qualified candidate should be fluent in both oral and written French and demonstrates all or most of the following skills:

- Experience in teaching or tutoring, formal training in French grammar or linguistics an asset.
- Experience with communications on social media;
- Good to excellent computer skills (MS Office, Adobe, ...)
- Good knowledge of the program offered by the Department of French;
- Experience with public communication in English;
- Ability to work collaboratively.

JOB LOCATION ON-CAMPUS: on campus & online

WORK STUDY WAGE: \$16.00/hour (including 4% vacation pay)

DEPARTMENT TOP UP: \$12.00/hour

HOURS AVAILABLE: 160

HOW TO APPLY: Cover Letter and Résumé to
Geneviève Arsenault, Department of French
adminfran@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>