2021/2022 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: ENGL8 Research Assistant, Technical (Undergraduate or Graduate)

DEPARTMENT NAME: English / Electronic Textual Cultures Lab

CONTACT NAME: Dr. Raymond G. Siemens

JOB DESCRIPTION:

An interdisciplinary research project on campus seeks a part-time (~10 hours per week) limited term U Victoria research assistant (Undergraduate or Graduate) with technology-oriented interests and qualifications in humanities and/or social sciences research, writing, and digital humanities activities.

Specific duties may include one or more of the following:
- Collaborating on ongoing research around open scholarship, research commons, and scholarly communication;
- Assisting with the testing, user on-boarding, and population of an academic research platform (the Canadian HSS Commons);
- Assisting with planning a large-scale academic event (Digital Humanities Summer Institute);
- Researching existing projects and platforms within the area of open scholarship;
- Drafting project documentation and publications;
- Assisting with planning and participating in project meetings and consultations;
- Other related duties as assigned

This position will be based in the Electronic Textual Cultures Lab at the University of Victoria, with arrangements following and dependent upon COVID-19 safe work protocols. The ideal candidate will be a self-starter who can work both independently and with a consultative research team.

QUALIFICATIONS:

- Currently enrolled in a related Undergraduate or Graduate program;
- Humanities- and/or social sciences-based research experience;
- Competency in standard word processing suites as well as with basic content management systems (e.g. WordPress);
- Event planning experience with exceptional organizational and communication skills;
- Experience working in and proclivity for working in a team environment

JOB LOCATION ON-CAMPUS: Electronic Textual Cultures Lab, Digital Scholarship Commons, Mearns Centre / McPherson Library A314
WORK STUDY WAGE: $16.00/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $4.00/hour (Undergraduate) / $11.10/hour (Graduate)

HOURS AVAILABLE: 100

HOW TO APPLY: Applications, comprising a brief cover letter, CV, and the names and contact information for three referees, may be sent electronically to <etcl@uvic.ca>. 

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to:  http://www.uvic.ca/registrar/safa/work-study/index.php