2020/2021 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: BUDG1 – Sustainability Assistant

EMPLOYEE GROUP: CUPE

DEPARTMENT NAME: Budget: Office of Campus Planning and Sustainability

CONTACT NAME: Eleri Davies

JOB DESCRIPTION:

- Assist with the coordination of the UVic Res Green Team.
- Implement student sustainability outreach programs in student residences, including the Sustainability Community.
- Assist with Social Media for the Office of Campus Planning and Sustainability.
- Assist with the organization of engagement and promotion events during the fall of 2020 and spring of 2021.
- Assist with other special events (some evening and weekend work as required) hosted by the Sustainability office.

QUALIFICATIONS:

- Demonstrated research and data collection in volunteer work, course work or paid positions.
- Experience and willingness to collaborate with students and/or public.
- Clear understanding of sustainability initiatives at UVic.
- Must be outgoing, friendly, and able to work as a team and independently.
- Experience with public speaking is an asset.

JOB LOCATION ON-CAMPUS:

Work will primarily be completed remotely, with some on campus data collection required.

WORK STUDY WAGE: $15.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $2.00

HOURS AVAILABLE: 340 hours (Flexible days and evenings, some weekends)

HOW TO APPLY: Cover Letter and Resume via email to:
Eleri Davies
Sustainability Coordinator
Campus Planning and Sustainability
sustcoord@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php