JOB TITLE: ARTH1 – Visual Resources Assistant

DEPARTMENT NAME: Art History and Visual Studies

CONTACT NAME: Iona Hubner

JOB DESCRIPTION:
Assist with new image requests for Art History and Visual Studies image database: scanning; editing digital files using Photoshop; linking image and text files; researching image sources and information for authority files. Also, assist with the conversion and deaccessioning of the 35mm slide collection: scanning slides and editing resulting digital files using Photoshop.

Hours for the position will be scheduled between 8:30am and 4:00pm, Monday to Friday.

QUALIFICATIONS:
Art History and Visual Studies students preferred. Excellent organizational abilities and research skills essential. Accuracy and attention to detail required. Digital imaging experience is an asset, but not essential as instruction will be given.

JOB LOCATION ON-CAMPUS: Fine Arts Building Room 115

WORK STUDY WAGE: $14.50/hour (includes 4% vacation pay)

HOURS AVAILABLE: 150

HOW TO APPLY: Please apply in person with cover letter and resume to:

Iona Hubner
Visual Resources Curator
Art History and Visual Studies
Fine Arts Building, Room 115A

Applicants must be eligible for Work Study Program
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php