

SUCCESSING IN THE CANADIAN JOB SEARCH



Hosted by International Centre for Students and Co-op & Career Services



Territory Acknowledgement

We acknowledge and respect the lək'wəŋən peoples on whose traditional territory the university stands, and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.



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International Centre for Students

International Student Advising (icsinfo@uvic.ca)

- Canadian Immigration documents pertaining to your international student experience at UVic
- Health insurance
- Settlement information
- And more

Student Exchange Program (goglobal@uvic.ca)

- Student exchanges (incoming and outgoing) with partner universities in over 20 countries

Global Community (gcmentor@uvic.ca)

- Orientation, presentations, workshops and social events.
- Mentorship and Conversation Partners Programs
- Facebook group and [@UVicInternational](https://www.instagram.com/UVicInternational) Instagram
- Volunteer and leadership opportunities



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International Student Advising (ISA)

Immigration topics we can provide guidance

- Canadian immigration documents for students and their dependent family members (e.g., study permit, TRV or eTA, co-op work permit, post-graduation work permit, spousal work permit and visitor records)
- Student work authorization while studying and after graduation
- PR advising and open work permit unrelated to your program at UVic are outside of our scope.

Topics related to your life as an international student

- Health insurance, housing, income tax, banking, mobile phones etc.



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Ways to receive our support

- [ICS website](#)
- *In the Know: Advice for international students – [International Current Newsletter](#)*
- Frontline advising 9am to 4:30pm during weekdays (in-person, phone, email, or Teams)
- [Immigration Drop-in Appointment Hours](#) during weekdays (2-4pm, in-person, phone, or Teams)
- Information sessions and workshops



Disclaimer

- Do not cite immigration information from the presentation as policies may change without notice
- Business students should contact Business International team at gsbimmigration@uvic.ca
- Continuing studies students must contact uvcsimmigration@uvic.ca for help.
- Refer to the [IRCC website](#) for most current information.



Immigration Knowledge Pop-Quiz

(T or F)

1. A study permit with an employment remark allows me to work in Canada.
2. I must register for full-time course load during academic sessions to meet study permit conditions.
3. I must not work for more than 1 job as an international student in Canada.



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Sample Study Permit

CANADA

Application/Demande: [REDACTED]
UCI/IUC: [REDACTED]

STUDY PERMIT/PERMIS D'ÉTUDES

CLIENT INFORMATION/INFORMATION DU CLIENT

Family Name/Nom de Famille: [REDACTED]
Given Name(s)/Prénom(s): [REDACTED]
Date of Birth/Date de naissance: [REDACTED]
Sex/Sexe: [REDACTED]
Country of Birth/Pays de naissance: [REDACTED]
Country of Citizenship/Citoyen de: [REDACTED]
Travel Doc No./N° du document de voyage: [REDACTED] PASSPORT

ADDITIONAL INFORMATION/INFORMATION SUPPLÉMENTAIRE

Date Issued/Déjà le: 2023/08/17 (yyyy/mm/dd - aaaa/mm/jj)
Expiry Date/Date d'expiration: 2026/12/06 (yyyy/mm/dd - aaaa/mm/jj)
Case Type/Genre de cas: 30
Institution Name/Nom de l'institution: DESIGNATED LEARNING INST-BC
Field of Study/Domaine d'études: ARTS/HUMANITIES/SOCIAL SCIENCE
In Force From/En vigueur le: 2023/08/17 (yyyy/mm/dd - aaaa/mm/jj)

Conditions:

1. GOING TO DEGREE GRANTING UNIVERSITY
2. MUST LEAVE CANADA BY 2026/12/06
3. MAY ACCEPT EMPLOYMENT ON OR OFF CAMPUS IF MEETING ELIGIBILITY CRITERIA AS PER R186(F), (V) OR (W). MUST CEASE WORKING IF NO LONGER MEETING THESE CRITERIA.

Remarks/Observations:

THIS DOES NOT AUTHORIZE RE-ENTRY/CECI N'AUTORISE PAS LA RÉ-ENTRÉE

THIS FORM HAS BEEN ESTABLISHED BY THE MINISTER OF IMMIGRATION, REFUGEES AND CITIZENSHIP CANADA - THIS DOCUMENT IS THE PROPERTY OF THE GOVERNMENT OF CANADA
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IMM 1442B (1-2019)

Canada



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Study Permit Work Authorization

Working in Canada:

- It may be possible for you to work while studying without having a work permit, but your program of study must always be your first priority.
- **Before** you begin working, you **must** ensure that you are eligible to work in Canada.

Working from outside Canada:

- Work authorization is not required.



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Work on- and off-Campus

Your study permit may allow you to work while studying in Canada if you meet all of the following conditions:

- You have started your program and are registered in **full-time** studies during regular academic sessions
 - ❖ [Undergraduate Calendar](#)
 - ❖ [Graduate Calendar](#)
- Your study permit has employment remarks stating your work eligibility
- You have a Social Insurance Number (SIN)



Work on- and off-Campus

In general, study permit holders with full-time enrollment meeting conditions may be allowed to work:

- Up to 20 hours per week off-campus during regular academic sessions ([special measure](#) lifting 20-hour-per-week rule in effect until December 31, 2023, conditions apply)
- Unlimited hours on-campus during regular academic session
- Unlimited hours on- and off-campus during scheduled breaks

Source: IRCC website - [work while studying](#)



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UVic Co-op/Internship/Experiential learning

- You must **have a valid Study Permit**
- You must also **have a Co-op Work Permit or student work permit** for paid or unpaid work experiences that are part of your program of studies (Temporary Co-op WP exemption in effect ending **December 31, 2023**)
- You will need a letter from Co-op Office or department to apply for a co-op or student work permit.
- If you are interested in working for co-op employers outside Canada, consult with International Co-op Coordinator, Sarah McQuillam (intlcoopcoord@uvic.ca).



SIN and Income Tax Resources

If you want to work while you study at UVic, you need to:

- apply for a [Social Insurance Number](#)
- learn about filing an [income tax return](#)



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Work after Graduation

Eligible international students can apply for a post-graduation work permit to gain valuable Canadian work experience in Canada after graduation.

- [Post-graduation work permit program](#) (PGWPP)
- [PGWP eligibility](#)



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Contact ICS

International Centre for Students

Hours: 9:00am to 4:30pm (PT) during weekdays

Phone: +1 250 721 6361

Email: icsinfo@uvic.ca

Website: www.uvic.ca/ics

***Located in the Jamie Cassels Centre (JCC)
on the 2nd floor, Office B202d***



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