



International Student Welcome – Fall 2024

Studying and working
in Canada

August 19, 2024

We acknowledge and respect the Lək̓ʷəŋən (Songhees and Esquimalt) Peoples on whose territory the university stands, and the Lək̓ʷəŋən and WSÁNEĆ Peoples whose historical relationships with the land continue to this day.



Disclaimer

Immigration policies may change without notice. The information provided in this presentation is current as of August 19, 2024. Please always refer to the [Immigration, Refugees and Citizenship Canada's website](#).

Agenda

- Welcome and introduction
- Your Canadian Immigration Documents
- Study permit conditions
- Your enrollment status and immigration considerations
- Q&A

Gustavson School of Business Students: contact GSB International at gsbimmigration@uvic.ca

Continuing Studies students: contact uvcsimmigration@uvic.ca

International Student Advising (ISA)

We provide information and advice on non-academic matters pertaining to your life as an international student in Canada. Topics we support include:

- Canadian immigration documents
- Health insurance
- Housing
- On-/off-campus work eligibility, SIN & income tax
- Identification cards
- Banking
- Mobile phones
- Referrals

Ways to get support from ISA team

- ICS website:
 - [Living in Victoria](#)
 - [Video resources for new students](#)
- [International Current Newsletter](#)
- Frontline settlement advising
- [Immigration drop-in hours](#)
- Information sessions and workshops

Your Immigration Documents

While you study at UVic

- Study permit (status document)
- Temporary resident visa (TRV) or Electronic travel authorization (ETA) (entry document)
- Co-op work permit (if applicable)

After graduation

- Post-graduation work permit (PGWP)

Immigration documents for accompanying family members

Spouse/common law partner

- Spousal Open Work Permit or visitor visa
- eTa or TRV

Dependent children

- study permit or visitor visa
- eTA or TRV

Travelling to Canada

- Valid passport or other accepted travel document
- Valid temporary resident visa or eTA (if required)
- Valid study permit or letter of introduction
- UVic Verification of enrollment (Online Tools)
- Proof of funds
- Proof of a valid [immigration medical examination](#) (if required)

For more information, visit ICS website – [Travelling to Canada](#).

Port of Entry (POE) Letter of Introduction

Be sure to

- Review all conditions carefully

Date: September 22, 2023

UCI: [REDACTED]



Application: [REDACTED]



Bring this **letter of introduction** with you to Canada. It has information that may be used by the Canada Border Services Agency to issue your study permit.

[REDACTED]

[REDACTED]

Dear [REDACTED]

Your application to study in Canada has been initially approved by Immigration, Refugees and Citizenship Canada. The final decision to issue you a study permit and allow you to enter Canada is made after an examination by an officer in Canada. At that time, an officer will assess if you still meet the requirements of the Immigration and Refugee Protection Act, its Regulations and any other Canadian legislation.

Type: Permit - WP / Permis - PT

Document number: [REDACTED]




Letter of Introduction validity (YYYY/MM/DD): [REDACTED]

Medical Examination validity (YYYY/MM/DD): [REDACTED]

Documents you must bring with you to get your study permit:



- a valid passport or travel document.
 - Your study permit won't be valid beyond your passport's expiry date.
- a valid temporary resident (visitor) visa (TRV) or Electronic Travel Authorization (eTA), if required.
 - Your eTA is valid for multiple visits to Canada, until [REDACTED]. Your eTA number is [REDACTED] and is linked to the passport you used when you applied to study in Canada. If you obtain a new passport before [REDACTED], you will need to apply for a new eTA by visiting www.canada.ca/eTA.

Entry documents

 Government of Canada / Gouvernement du Canada

Date: March 27, 2023

UCI: [REDACTED] Application no.: [REDACTED]

[REDACTED]
[REDACTED]
Canada

Dear [REDACTED],

Your application to stay in Canada as a temporary resident has been approved. Your permit has been mailed to you at the address you gave us when you applied.

If you have not received your document within six weeks from the date of this letter, contact us by completing this [Web form](#).

Please note that **this letter is a notification only. It is not valid for travel and is not a permit** allowing you to stay in Canada.

Document to travel to Canada or re-enter

A study or work permit is not a travel document. To allow you to travel to or re-enter Canada **by air only**, we have issued you an Electronic Travel Authorization (eTA) when we issued your permit extension. Your eTA is **linked to the passport that you used to apply for your permit renewal**. You must travel with this same passport. If you get a new passport, you will need to get a new eTA.

To learn more about eTA, visit [Canada.ca/eTA](#).

Summary of documents issued

Document type	Validity	Document number
Permit - SP-EXT / Permis - PE-PROR	2025/09/30	[REDACTED]
eTA	2027/07/03	[REDACTED]

Sincerely,

Immigration, Refugees and Citizenship Canada

Electronic Travel Authorization (eTA)


Canada VISA
ISSUED AT / DÉLIVRÉ À TSLAMABAD DATE OF ISSUE / DATE D'ÉMISSION 31/12/2011 EXPIRY DATE / DATE D'EXPIRATION 30/09/2012
No. OF ENTRIES / N° D'ENTRÉES ONE DOCUMENT No. / N° DU DOCUMENT T012301234
CATEGORY / CATÉGORIE IM-1 IMMIGRANT
SURNAME / NOM DE FAMILLE GIVEN NAME / PRÉNOM DOE, JOHN MOHAMMED
PASSPORT No. / N° DU PASSPORT 3456789 PERSON(S) / PERSONNEL(S) ONE
C REC. / REC. P ABO000000000 FPC 012340123
CBN PROPERTY OF THE GOVERNMENT OF CANADA PROPRIÉTÉ DU GOUVERNEMENT DU CANADA

V<CANDOE<<JOHN<MOHAMMED<<<<<<<<<<<<<<
3456789<<OAF69608015M1109232T0123012

Temporary Resident Visa (TRV)- Visa required country

Study Permit

Be sure to

- Review all conditions carefully
- Consult with your international student adviser if needed
- Plan to extend your document 4-6 months before it expires

Citizenship and Immigration Canada / Citoyenneté et Immigration Canada

CANADA

PROTECTED WHEN COMPLETED / PROTÉGÉ UNE FOIS REMPLI

TORONTO ON CANADA

Application/Demande:

UCI/IUC:

STUDY PERMIT/PERMIS D'ÉTUDES

CLIENT INFORMATION/INFORMATION DU CLIENT

Family Name/Nom de Famille:
Given Name(s)/Prénom(s):
Date of Birth/Date de naissance: (yyyy/mm/dd - aaaa/mm/jj)
Sex/Sexe: MALE
Country of Birth/Pays de naissance: RUSSIA
Country of Citizenship/Citoyen de: RUSSIA
Travel Doc No./N° du document de voyage: PASSPORT

ADDITIONAL INFORMATION/INFORMATION SUPPLÉMENTAIRE

Date Issued/Délivré le: 2014/ (yyyy/mm/dd - aaaa/mm/jj)
Expiry Date/Date d'expiration: 2015/ (yyyy/mm/dd - aaaa/mm/jj)
Case Type/Genre de cas:
Institution Name/Nom de l'institution: OTHER SECONDARY
Field of Study/Domin des études: ANY SECONDARY
In Force/En vigueur le: 2014/ (yyyy/mm/dd - aaaa/mm/jj)

Conditions:

1. UNLESS AUTHORIZED, PROHIBITED FROM ENGAGING IN EMPLOYMENT IN CANADA.
2. MUST LEAVE CANADA BY 2015/

Remarks/Observations:

THIS DOES NOT AUTHORIZE RE-ENTRY/CECI N'AUTORISE PAS LA RÉ-ENTRÉE

THIS FORM HAS BEEN ESTABLISHED BY THE MINISTER OF CITIZENSHIP AND IMMIGRATION - THIS DOCUMENT IS THE PROPERTY OF THE GOVERNMENT OF CANADA
FORMULAIRE ÉTABLI PAR LE MINISTRE DE LA CITOYENNETÉ ET DE L'IMMIGRATION - LE PRÉSENT DOCUMENT EST LA PROPRIÉTÉ DU GOUVERNEMENT DU CANADA

IMM 1442B (06-2012)
GIB CBN

Canada

Study Permit Conditions

As a study permit holder you must:

- Be enrolled at a designated learning institute (DLI), unless you're exempt
- Show you're actively pursuing your studies, unless you're exempt, by
 - Being enrolled full-time or part-time during each academic semester (excluding scheduled breaks)
 - Making progress towards completing your program's courses, **and**
 - Not taking authorized leaves longer than 150 days from your study program
- Tell IRCC any time you change post-secondary schools
- End your studies if you no longer meet the requirements of being a student, **and**
- Leave Canada when your permit expires

Full-time definition at UVic

Full-time definitions at UVic

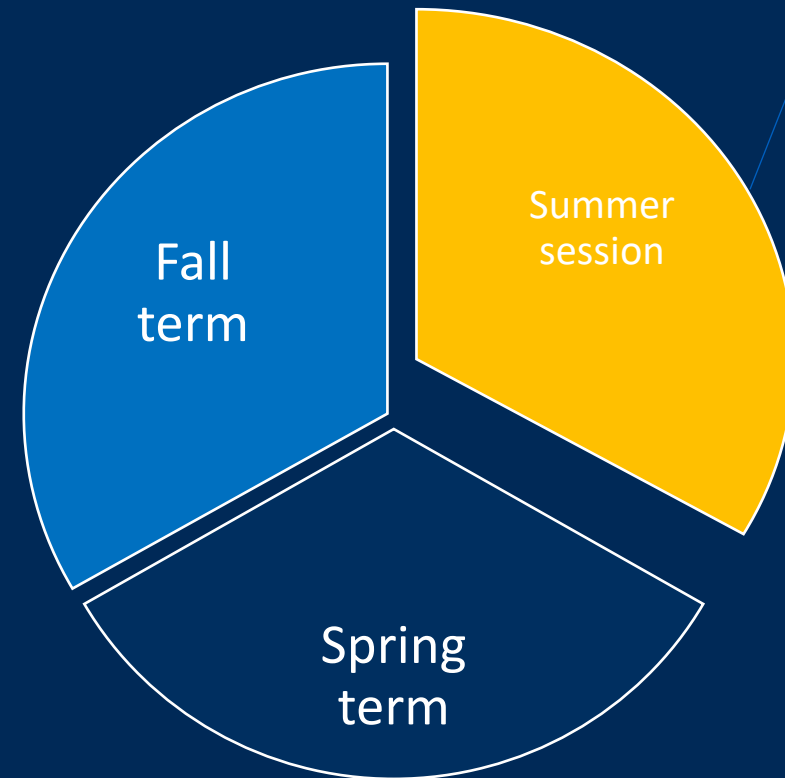
- [Undergraduate Calendar](#)

- [Graduate Calendar](#)

- ❖ If you are registered with [Centre for Accessible Learning](#) (CAL), contact your CAL Adviser for your full-time definition.

Full-time Definition for Undergrad

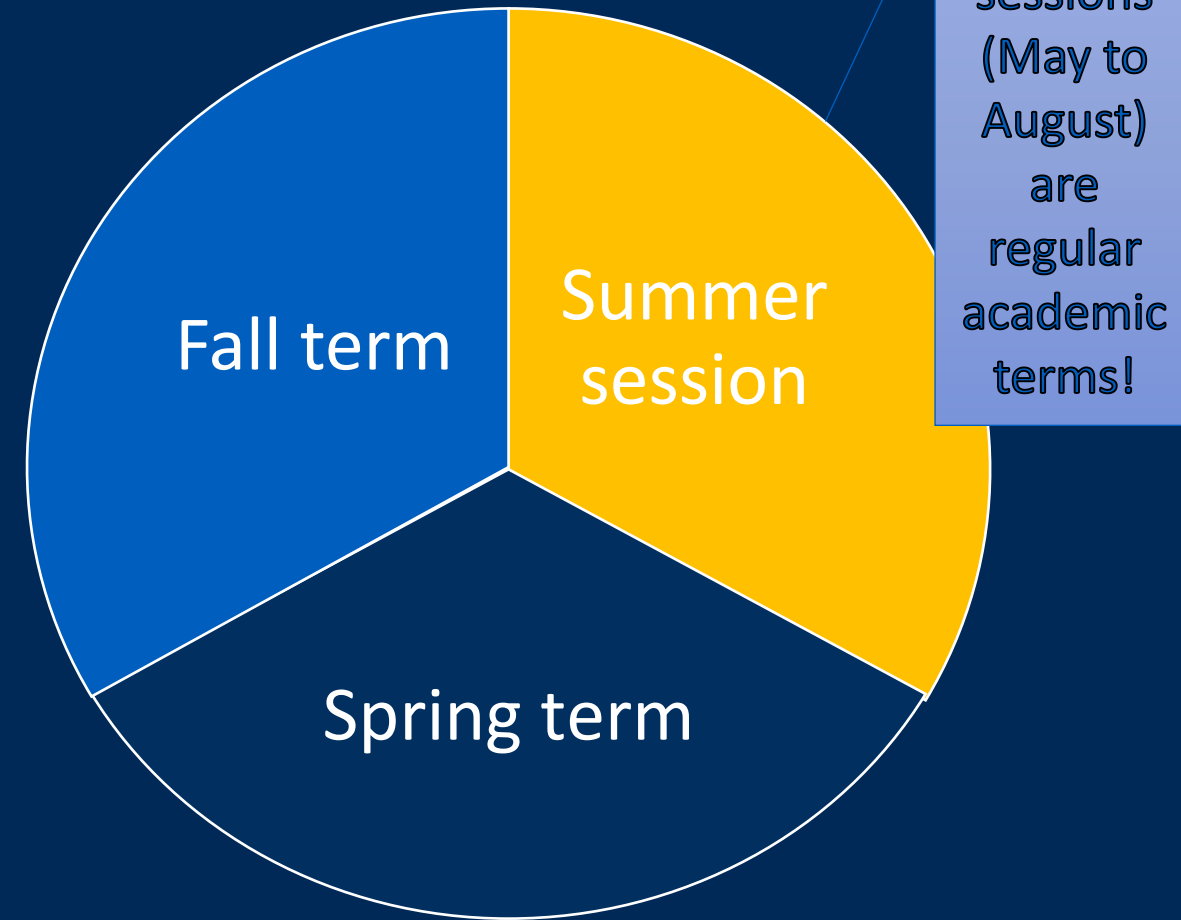
- Minimum 6 units in a 4-month term
- Minimum 12 units in fall term and spring term combined (Winter Session combined)
- Co-op term enrollment in a 4-month term



Summer sessions are considered scheduled breaks for many UG programs. Consult with your Academic Adviser if not sure.

Full-time Definition for Grad

- Continuous enrollment required
- Minimum 3 units in single term
- Enrolment in a Co-op term



Study Permit Work Authorization

Working On/Off Campus

- Have a valid study permit with on/off campus remarks
- Have a Social Insurance Number (SIN)
- Be registered in full-time studies at UVic during regular academic sessions except for final term
- Have started your program

Refer to the [IRCC Website](#) for detailed information

Co-op Work Permit

- If your program at UVic includes a work component such as a Co-op, internship, or practicum, you will need a co-op work permit.
- The co-op work permit can only be used for work that is an integral component of your studies at UVic.
- To apply for a co-op work permit, you will need a letter from your UVic Co-op, internship, or practicum program confirming that work is required for your program.
- Definition of work ([IRCC website](#))

Post-Graduation Work Permit Eligibility

- You must complete a PGWP eligible program that's at least 8 months in length with a DLI
- You must have maintained full-time enrollment in your regular academic sessions except for scheduled breaks, authorized leaves (less than 150 days) and final term
- You must complete at least 50% of your program in-class inside Canada.
- Refer to the [IRCC website](#) for detailed and up-to-date PGWP program information at the time of applying

Social Insurance Number (SIN) and Income Tax

What is a SIN? How do I apply?

- Used for tax purposes, and required in order to be paid for work you do in Canada
- Refer to the [Employment and Social Development Canada \(ESDC\)](#) website
- [SIN application drop-in session on campus](#) (August 30)

Income Tax

- Refer to ICS website – [Working in Canada](#) page
- Visit the [Canada Revenue Agency](#) website

Students outside Canada: considerations

- Study permit processing timelines and options
- Online studies and post-graduation work permit (PGWP)
- Deadlines:
 - September 17, 2024 - course drop with 100% tuition reduction
 - September 22, 2024 - MTMI opt-out deadline for students outside Canada. Visit [Guard.me website](#).

Students outside Canada:

- Admission (including entry point change / deferral)
 - Undergraduate students: [Admission Assistant](#)
 - Graduate students: Supervisor or Graduate Secretary
- Scholarships
 - [Student Awards and Financial Aid](#)
 - Graduate students: Department or [Faculty of Graduate Studies](#)
- Academic and program planning
 - Undergraduate students: [Academic Adviser](#)
 - Graduate students: [Graduate Adviser / Graduate Secretary](#)
- Residence
 - [Residence Services](#)

Contact ICS

Website: www.uvic.ca/ics

Email: icsinfo@uvic.ca

Phone: +1 250 721 6361

Office: Jamie Cassels Centre, B202d
Monday-Friday, 9am-4:30pm PT

Daily drop-ins: Virtual, phone, and in-person from 1:30pm to 3:30pm (PT)

Q&A