**University Safety Committee**

**MINUTES**

**Date:** Tuesday, October 25, 2022  
**Time:** 2:30p.m.  
**Place:** MWB 220

<table>
<thead>
<tr>
<th>Present</th>
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<th>Regrets/absences</th>
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<tbody>
<tr>
<td>Eric Segec, CUPE 917</td>
<td>Rob Johns, Manager Emergency Planning</td>
<td>Greg Melnychuk, CUPE 4163</td>
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<td>Nykita Downie, CUPE 951 alternate</td>
<td>Darryl Huculak, FGMT Health &amp; Safety Coordinator</td>
<td>Amy Issel, CUPE 951</td>
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<td>Terri Lacourse, Faculty Association</td>
<td>Fiona Puska, Personal Safety Coordinator</td>
<td>Ori Granot, PEA</td>
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<td>Kane Kilbey (Chair), AVP Human Resources</td>
<td>Andy Mavretic, Director OHSE</td>
<td>Tom Downie, CSEC Director of Security</td>
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<td>Leigh Andersen, Director FMGT</td>
<td>Elizabeth Errington, OHSE Administration Manager</td>
<td>Ben McAllister, Manager Risk &amp; Insurance</td>
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1. **Approval of the Agenda**  
   Motion: to approve the agenda. **Carried.**

2. **Approval of the Minutes**  
   Motion: to approve the minutes from **September 27, 2022. Approved**

3. **Business Arising**  
   a. **COVID-19 update**  
      Rob advised there is not much new information to report at this time. The bivalent booster is available at pharmacies for all age groups with the flu vaccine given in conjunction, when available. A campus health and safety update will be sent out later this term to all staff and students. Rob reported that the provincial health officer (PHO), Dr. Bonnie Henry, provided an update on September 28. Rob is able to share this slide deck and you can contact him if interested. Rob noted the PHO is no longer monitoring case counts but rather is observing medical surveillance such as wastewater testing, serology testing, tracking hospitalizations and outbreaks in communities. Overall, the numbers of COVID cases are steady but not increasing dramatically at this time. Rob is not aware of any major issues on campus nor is he receiving questions or comments about COVID at this time. Terri noted that reminding people to stay home if ill is a helpful message. Kane suggested that perhaps students could be encouraged to get their vaccines during reading break.

4. **New Business**  
   a. **Consultation topic: WHMIS**  
      Andy reviewed the online [WHMIS training](#) provided by OHSE with classroom training offered upon request. Individuals working with chemicals and other hazardous materials complete training every 3 years. Upon successful completion of the course, a certificate of completion is available via [Learning Central, My courses](#). Since the training moved to Brightspace in April 2021, individuals will now receive an auto-email from Learning Central when their certificate has expired (therefore, expiries start in 2024). Darryl noted that FGMT is changing their SDS provider to a Canadian company in the new year. Terri enquired how faculty could be advised that they too should complete WHMIS training i.e., if they have not previously or their certification expired prior to the move online in 2021. It was suggested a reminder communication be drafted from OHSE for those working in laboratories and research areas with hazardous materials. OHSE will bring this forward at the upcoming [research safety committee](#) meetings next month, and also prepare a reminder communication.
5. Emergency Planning Update (EP)
Rob continues to oversee fire drills throughout buildings across campus and training for EOC staff also took place recently. The UVic Alert system was tested last week during the Great BC Shake-Out with ~39K emails sent (within 15-20 minutes), 28K texts (within a few minutes), and 5000 messages (instant) sent via the UVic SafetyApp. During the test, EP also utilized digital signage across campus with emergency messaging which would also be used in the case of a real event.

6. PSC Update
Fiona reported the key audit across campus is ~ ¾ complete. Various training continues to be offered with personal safety training by request. ICBC and the Saanich Police reserves will be on campus throughout October and November to promote pedestrian safety and awareness during these darker months. On behalf of CSEC patrol, Fiona advises everyone to please be sure to secure windows and doors before leaving for the day. Leigh noted many people use fobs to access spaces on campus and enquired whether an audit on fobs may also occur.

7. WorkSafeBC
   a. September claims
      Elizabeth reviewed the report which reflected 7 time loss claims and 1 health care claim. There was discussion about how/why WSBC may not accept a claim. Andy advised that WSBC applies their own law and policy to determine if an injury meets eligibility requirements. In particular, incidents involving travel to and from work are often complex and assessed case-by-case. Regardless of the WSBC decision, the claimant has a right to appeal if they disagree with a decision.

   b. WSBC 3rd quarter claims report
      Elizabeth reviewed the claims trends, costs and durations for the third quarter of 2022. Overall, the number claims are slightly less in comparison to previous years with approximately 2 claims driving the costs and durations for this cycle. Leigh enquired about the impact of the pandemic with UVic claims and also overall province-wide claims during that period. Andy noted that claims were generally down overall at UVic due to a significantly reduced on-campus presence; provincial stats were not readily available.

   c. New inspection reports - none

8. Other Business – none

Meeting adjourned 3:20pm. Next meeting Tuesday November 29, 2022 in BEC 402