



## MINUTES

**Date: Tuesday, November 30, 2021**

**Time: 2:30p.m.**

**Place: online**

<u>Present</u>	<u>Present</u>	<u>Regrets</u>
Cliff Haman, (Chair) PEA <i>alternate</i>	Keith Cascon, Manager CSEC	Ori Granot, PEA
Greg Melnechuk, CUPE 4163	Darryl Huculak, FGMT Health & Safety Coordinator	
Eric Segec, CUPE 917	Fiona Puszka, Personal Safety Coordinator	
Terri Lacourse, Faculty Association	Rob Johns, Manager Emergency Planning	
Amy Issel, CUPE 951	Ben McAllister, Manager Risk & Insurance	
Kane Kilbey, AVP Human Resources	Andy Mavretic, Director OHSE	
Leigh Andersen, Director FMGT	Elizabeth Errington, OHSE Administration Manager	

**1. Approval of the Agenda**

**Motion:** to approve the agenda. *Carried.*

**2. Approval of the Minutes**

**Motion:** to approve the minutes from October 26, 2021. *Carried.*

**3. Business Arising**

a. Return to campus updates

Kane apprised the committee that a comprehensive study of the post-secondary sector was published recently. This study showed post-secondary institutions have a high vaccination rate and low transmission with only 5 cases occurring in the entire sector this fall. The transmissions all occurred outside the classroom. Kane may ask the medical health officer if a similar study can be compiled and published with UVic data. To date, UVic has had no known transmissions on campus or in student housing. A townhall with Bonnie Henry for post-secondary institutions will be taking place on December 8. As before, it will be recorded and published with links to questions.

The [asymptomatic testing program](#) that commenced in the fall will be reviewed as [vaccination rates](#) are high on campus and the BCCDC and provincial health officer (PHO) have noted there is diminishing benefit in a highly vaccinated population. Kane notes the [self-declaration program](#) will continue for January. 100% of employees who were asked to provide proof of vaccination have complied with some students being followed up with. The updated self-declaration program results have also been [published](#). Greg noted there is some concern about potential (unvaccinated) new hires coming to the university in the new year if the rapid testing program is concluding. Kane acknowledged that this issue is being reviewed by the university.

**4. New Business**

a. Consultation: Emergency Planning

Rob reviewed emergency procedures, UVic's emergency response plan, and the campus evacuation plan. Each building on campus also has its own building emergency plan. Darryl gave an overview of high angle work, confined spaces, work with hazardous materials, and underground work. Rob anticipates re-starting emergency preparedness training sessions for the Emergency Teams in 2022.

b. Student housing safety

In light of recent weekends with increasing parties/socializing outside student housing, Eric requested some follow up information on what the university is doing to address safety concerns for employees. Fiona noted there are regular higher-level meetings regarding these concerns and she will send some information to Eric. The committee will also reach out to Student Affairs to have someone attend the USC in the new year to provide an update on this issue.

**5. Emergency Planning Update (EP)**

Rob and the EP team have completed almost all the fire drills on campus for the year. He has been holding some training sessions for new staff members in UCAM and will also be providing some training for the emergency call centre. EP also recently hosted the CRD haz-mat team to conduct drills at the ISC. Rob has been working on the [winter weather](#) planning at UVic. On November 18, the university had a cyber-attack. SYST reached out to EP regarding the best way to get in touch with key staff groups quickly. Rob notes the province is in a state of emergency since November 14 due to the flooding events, and there have been some supply chain impacts on campus.

**6. PSC Update**

Fiona reported there have been ongoing “thefts of opportunity” at the library with laptops and wallets stolen in the evening hours. Classroom ambassadors and CSEC foot patrols have been increased in the area.

**7. WorkSafeBC**

a. October claims report

Elizabeth reviewed the updated report, which reflected seven claims submitted to WSBC; 8 time loss and 2 health care.

b. New inspection reports - none

**8. Other Business**

a. December meeting

The committee decided to forgo the meeting of December 21 due to schedules, and reconvene one week earlier in January, on Tuesday 18<sup>th</sup>.