



MINUTES

Date: Tuesday, March 30, 2021

Time: 2:30p.m.

Place: online

Present	Present	Regrets
Ori Granot, PEA – Chair	Keith Cascon, CSEC Manager	
Cliff Haman, PEA (<i>alternate</i>)	Rob Johns, Emergency Planning Manager	
Eric Segec, CUPE 917	Fiona Puszka, Personal Safety Coordinator	
Pat Shade, CUPE 951	Darryl Huculak, FGMT Health & Safety Coordinator	
Terri Lacourse, Faculty Association	Ben McAllister, Manager Risk & Insurance	
Greg Melnechuk, CUPE 4163	Andy Mavretic, OHSE Director	
Kane Kilbey, AVP Human Resources - Chair	Elizabeth Errington, OHSE Admin. Coordinator	
Leigh Andersen, FGMT Director		

1. Approval of the Agenda

Motion: to approve the agenda. *Carried.*

2. Approval of the Minutes

Motion: to approve the minutes from February 23, 2021. *Carried.*

3. Business Arising

a. COVID-19 campus updates

Kane reviewed the [new, stronger province-wide restrictions](#) introduced by the provincial health officer (PHO) yesterday. This “circuit breaker” is for a three-week period until April 19 and aims to restrict indoor activities including group exercise classes, dining-in at restaurants/bars/pubs, and religious gatherings and worship services. The university continues to respond to PHO orders and keep the [campus community updated](#) accordingly. Kane noted the university is working on a safe arrival and quarantine plan for international students as federal regulations must be followed. UVic continues to work with the Go-Forward Guidelines committee to inform our fall planning assumptions. He also noted that most people should have their first dose of vaccine by the end of June.

Andy reported that OHSE is working with Athletics, Chapel, and university food outlets to ensure their safety plans are updated accordingly. The MOD, Mystic Market, and the SUB are exempt as they are educational food outlets. The restrictions on indoor dining does apply to the UCLUB, Felicita’s, and Starbucks.

Rob reported that the vaccination clinic in McKinnon will be decommissioned on April 11 rather than end of May. The clinic will be set-up at a larger venue in the Victoria Conference Centre. The COVID testing site continues to operate in parking lot 10.

4. New Business

a. Consultation: Respiratory protection program

Andy noted that despite the pandemic, fit-testing for those who required use of a respirator was able to continue. Total numbers were lower in 2020 due to fewer employees and lab personnel on campus. The [respiratory protection program manual](#) has been also reviewed and updated as per CSA standards and WSBC. Darryl also conducted fit-testing for FGMT staff who require half-face or full-face respirators in the course of their jobs.

b. USC annual evaluation

The evaluation noted the USC met every month in 2020. Throughout the pandemic, the committee has dedicated time and attention to supporting and consulting on the university's COVID response plans. An employer representative will be recruited in 2021 as the committee is one member short.

c. Annual Local Safety Committee (LSC) Review

Andy reviewed the summary of all 26 LCS annual reviews for 2020. The majority of LSCs met at least 10 times. Overall, LSCs were engaged in COVID response plans, reviewing [common areas](#) with the Building Safety Team, as well as reviewing hundreds of safe work plans across all campus units. LSCs have been asked to monitor their common areas for [signage](#) that may need replacing or updating.

5. Emergency Planning Update (EP)

Rob continues to attend monthly meetings with the medical health officer and he invites the committee to send him questions to bring forward. The Bamfield report includes 10 recommendations related to EP. Rob is developing online training for emergency response procedures (on and off-campus situations) for pre-identified teams. Andy has been working with FGMT regarding an intermittent odour issue in the BWC that may be due to ventilation in storage areas. Darryl is continuing ammonia training with ISC staff.

6. PSC Update

The [CSEC 2020 annual report](#) is now available online. Fiona noted that insecure windows and doors continues to be an area of concern for security officers currently. She continues to assist the OSTL with students in need.

7. WorkSafeBC

a. February claims report

Elizabeth reviewed the report which reflected 6 health care claims submitted to WSBC.

b. New inspection reports

Andy advised the committee of a recent lab incident involving an explosion of a waste container of a reactive acid mixture. Andy reported the incident to WSBC due to the potential of it to cause serious injury. WSBC issued an inspection report on the immediate reporting requirements, with the administrative order complied with and closed. OHSE is investigating the incident with the lab and department, and will forward the report to WSBC when complete.

On a related topic there was also discussion about follow-up items on incident reports, and processes to share findings with other labs and users when there are more serious incidents or incidents involving high hazard materials (e.g. hydrofluoric acid). Andy advised that findings are typically reviewed within the department and shared at local safety committees, and research safety committees. For this recent incident OHSE will also share findings and recommendations with other labs/users and also review communication processes more generally.

8. Other Business – none

Meeting adjourned 4:03pm. Next meeting Tuesday April 27, 2021.