



MINUTES

Date: Tuesday, July 27, 2021

Time: 2:30p.m.

Place: online

<u>Present</u>	<u>Present</u>	<u>Regrets</u>
Ori Granot, PEA (<i>Chair</i>)	Sue Gaudet, Director FMGT (<i>alternate</i>)	Greg Melnechuk, CUPE 4163
Eric Segec, CUPE 917	Darryl Huculak, FGMT Health & Safety Coordinator	Cliff Haman, PEA (<i>alternate</i>)
Pat Shade, CUPE 951	Ben McAllister, Manager Risk & Insurance	Leigh Andersen, FGMT Director
Terri Lacourse, Faculty Association	Fiona Puszka, Personal Safety Coordinator	Keith Cascon, CSEC (<i>alternate</i>)
Tom Downie, Director CSEC	Andy Mavretic, OHSE Director	Rob Johns, Emergency Planning Manager
Kane Kilbey, AVP Human Resources	Elizabeth Errington, OHSE Administrative Coordinator	

1. Approval of the Agenda

Motion: to approve the agenda. *Carried.*

2. Approval of the Minutes

Motion: to approve the minutes from June 29, 2021. *Carried.*

3. Business Arising

a. Return to campus updates

The university is continuing to plan for a full return to campus in alignment with [BC's Restart plan](#), the provincial [Post-Secondary Return-to-Campus Guidelines](#), and [WorkSafeBC](#). Safe work plans have transitioned to the [communicable disease \(CD\) plan](#) for campus and OHSE has a new [return to campus website](#) which includes [transitional safety guidance](#). OHSE continues to work with FGMT on updating signage on campus with regards to [masks](#) and new [prevention measures sign](#).

Andy summarized the results from FMGT's assessment of building ventilation on campus. A copy of the [HVAC assessment report](#) is now available on the OHSE website. OHSE will follow-up on those classroom that are not serviced by a building's HVAC system but are naturally ventilated.

Terri noted that faculty members are inquiring if they can require students to wear masks when meeting in their own offices. Kane and Andy will be following up on this question as they were just made aware of it through the VPAC office earlier today.

b. Outdoor air quality

OHSE has launched a new webpage to provide guidance and information about [outdoor air quality](#), with a focus on minimizing wildfire smoke exposures. The university will monitor the Air Quality Health Index (AQHI), and during periods where it is high or very high (7-10+), will review potential impacts to campus activities and provide appropriate advisories or guidance for the campus community. Darryl has written and implemented a standard operating procedure (SOP) for FGMT staff on the same topic. Eric provided some initial feedback regarding procedures for staff, air quality index threshold/action levels, and to ensure the guidance is proactive. Andy will review the web materials and update accordingly.

4. New Business

a. Consultation: First Aid

Andy provided an overview of the first aid program provided by CSEC to the Gordon Head and Queenswood campuses. All security officers have OFA level 2 training. Tom noted CSEC had fewer first aid call-outs in 2020 primarily due to employees working from home. CSEC services include use of AED, naloxone, Epi-Pens, and COVID response. There also have been no medical call-outs to Queenswood campus to date.

b. Second quarter WSBC claims summary

Andy provided an update on WSBC claims and a comparison between Q1 (January-March) to Q2 (April-June). Overall, there have been 5 new time loss claims and 4 new health care claims in Q2. Most time loss claims of greater than 10 days in duration have resolved with employees fully returned to work, and the remainder continuing in a modified duties plan.

5. Emergency Planning Update (EP)

Tom noted the COVID-19 testing site in parking lot 10 will close today and be decommissioned throughout August. Fiona noted that BEC/FEC training is available for enrollment via [Learning Central](#).

6. PSC Update

Fiona notes that information on the new bike security program will be available soon. The campus community is reminded to please secure doors and windows before you leave for the day.

7. WorkSafeBC

a. June claims report

Elizabeth reviewed the updated report, which reflected 3 claims submitted to WSBC; 1 time loss and 2 health care.

b. New inspection reports - none

8. Other Business

Island Health and Emergency Planning continue to work with the province about setting up a COVID-19 vaccination clinic on campus.

Meeting adjourned 3:33pm. Next meeting Tuesday August 31, 2021.

