



MINUTES

Date: Tuesday, July 26, 2022

Time: 2:30p.m.

Place: MWB 120

Present	Present	Regrets/absences
Ori Granot, PEA	Sue Gaudet, Director FMGT Finance & Admin (<i>alternate</i>)	Greg Melnechuk, CUPE 4163
Amy Issel, CUPE 951	Darryl Huculak, FGMT Health & Safety Coordinator	Leigh Andersen, Director FMGT
Eric Segec, CUPE 917	Fiona Puszka, Personal Safety Coordinator	Kane Kilbey, AVP Human Resources
Terri Lacourse, (Chair) Faculty Association	Andy Mavretic, Director OHSE	Rob Johns, Manager Emergency Planning
Tom Downie, CSEC Director of Security	Elizabeth Errington, OHSE Administration Manager	Ben McAllister, Manager Risk & Insurance
Rebecca Lumley, Director Total Compensation & Recruitment (<i>alternate acting co-chair</i>)		

1. Approval of the Agenda

Motion: to approve the agenda. *Carried.*

2. Approval of the Minutes

Motion: to approve the [minutes from June 28, 2022](#). *Approved*

3. Business Arising

a. COVID-19 update

A written report was provided by Rob for review by the committee onscreen during the meeting. Andy confirmed that the provincial post-secondary steering committee is continuing to meet regularly, and that the temporary program requiring all new employees to be vaccinated is no longer in place, as Rob had signaled in last month's meeting. Eric enquired why this requirement has been removed – Andy noted that the benefits of the program are limited compared to when the Delta version was the dominant strain. Tom confirmed that rapid test kits are available for pick-up on campus at CSEC and the Bookstore. Terri called for the committee to discuss any recommendations to the university about COVID-19 in advance of the fall semester, as the next meeting on August 30 is only days before classes begin. Terri made a recommendation (seconded by Eric) that the university continue with all upgraded building ventilation measures for the upcoming academic year. These include increased fresh air intakes, exchanges, and flushes, and MERV13 filtration in most buildings among other measures. Andy noted that all the measures, detailed in the [communicable disease safety plan](#), continue to be in place and will follow up with Rob to confirm fall plans and report back to the committee. Sue also advised that she is not aware of any ventilation changes being contemplated at this time through FMGT. Terri asked if there were any objections to the USC making this recommendation on enhanced building ventilation and there were none. Ori enquired whether the mask mandate would return for the fall. Andy noted the university will continue to follow guidance from public health for our sector.

4. New Business

a. Consultation topic: confined spaces

Darryl provided an overview of the confined spaces across campus. Confined spaces are considered areas not intended for continued human occupancy. The university's inventory of

confined spaces is shared with both the Oak Bay and Saanich fire departments. They continue to conduct their annual training at UVic for confined spaces (usually in parking lot 10). Refresher training for FGMT staff (FMPL, FMEL, FMME) is conducted every three years and recently took place in April and May this year.

b. Consultation topic: first aid

Andy provided an overview of the first aid program provided by CSEC to the Gordon Head and Queenswood campuses including a review of AED locations. A copy of the university's first aid risk assessment was also provided. Two AEDs are located in CSEC vehicles as part of mobile first aid response. Tom noted that CSEC officers receive AED refresher training that is in addition to their regular first aid training. AEDs located in departments/units (ATRS, ONC, HWB) are purchased and maintained by those areas. Tom reported there were fewer calls for first aid due to alcohol consumption by students last year. Naloxone and Epi-Pens are also part of the first aid services provided by CSEC. Ori enquired about the plan that was in development a few years ago for maintaining a list of first aid volunteers (staff/students with training) to assist during a major catastrophe. Tom noted Rob was working on this project pre-pandemic and is likely to resume. Ori suggested the university could provide staff training. Tom is open to discussions with union groups.

5. Emergency Planning Update (EP)

Tom apprised the committee about the [heat awareness](#) information on the UVic News website. A heat warning is a public health advisory to follow the established [guidance](#) on how to stay cool and prevent heat stress during periods of higher temperatures. The university will continue to monitor conditions and respond to any new advisories.

Terri advised that the BWC has been uncomfortably hot and some departments/Pis have told staff/students they can work from home or elsewhere, if necessary. Ori also expressed concern about safety issues with solvent evaporating in warm labs; specifically affected by the BWC chiller project. Darryl advised a temporary chiller will be installed mid-August with the permanent chiller to be installed in the fall. Darryl noted the chiller does not impact office spaces or common areas but is for lab spaces. Terri noted some staff in BWC have been told this is to be completed by the end of the calendar year and that some offices/desks are located within labs. Andy will follow up with FGMT about the BWC chillers project and the impact on building temperature. Terri noted it would be useful for communication to be sent to departments and supervisors in the BWC to ensure they are aware of potential impacts of elevated temperatures on working conditions. Rebecca advised that in previous communications there was a notification to supervisors to let them know they can prepare an operational contingency plan in the extreme weather and that this could be helpful. Ori is interested in measuring total organic solvents in the air. Andy conveyed that if ventilation controls are working as designed in labs, this will continue to exhaust safely even during elevated temperatures. A check with a VOC monitor could be done if a control is not working in a space.

6. PSC Update

Fiona reported that the hiring at CSEC is complete with officers and patrol managers. The key control audit will be starting across campus this summer with each department visited to educate and assess key security. Fire extinguisher training dates will be available for campus in the fall after training sessions for CHEM and RESS are completed.

7. WorkSafeBC

a. June claims

Elizabeth reviewed the report which reflected 4 time loss claims and 2 health care claims submitted to WSBC.

b. WSBC 2nd quarter claims report

Elizabeth provided an update on WSBC claims from January to June. Overall, there have been 16 approved time loss claims and 6 health care. All but two time loss claims have resolved with employees returned to work.

c. New inspection reports - none

8. Other Business - none

*Meeting adjourned 3:16pm. Next meeting Tuesday August 30, 2022 in **MWB 220***

