



## MINUTES

**Date: Tuesday, January 18, 2022**

**Time: 2:30p.m.**

**Place: online**

Present	Present	Regrets
Ori Granot, PEA	Keith Cascon, Manager CSEC	Amy Issel, CUPE 951
Cliff Haman, PEA <i>alternate</i>	Darryl Huculak, FGMT Health & Safety Coordinator	
Greg Melnechuk, CUPE 4163	Allison Eddy, Manager Personal Safety	
Eric Segec, CUPE 917	Rob Johns, Manager Emergency Planning	
Terri Lacourse, Faculty Association	Ben McAllister, Manager Risk & Insurance	
Kane Kilbey, (Chair) AVP Human Resources	Andy Mavretic, Director OHSE	
Leigh Andersen, Director FMGT	Elizabeth Errington, OHSE Administration Manager	
Jaclyn Davidson, Biosafety Officer ( <i>guest</i> )		

### 1. Approval of the Agenda

**Motion:** to approve the agenda. **Carried.**

### 2. Approval of the Minutes

**Motion:** to approve the minutes from November 30, 2021. **Approved with an amendment to 3a:** "To date, UVic has had no **known** transmissions on campus or in student housing".

### 3. Business Arising

#### a. Student housing safety

Terry Forst and Chad Dalrymple, Associate Directors at RESS attended the meeting to review safety protocols in student housing. Terry relayed that the no-guest restriction has been extended to the end of term; the [COVID-19 guidelines](#) have been updated which outline self-isolation procedures and assistance; and that masks must be worn at all times including common areas. Non-compliance will be managed under the residence conduct policy. Further [safety measures](#) also include no eating/drinking in lounges of buildings, reduced occupancy limits in residence bedrooms to the occupant plus 1 guest (i.e. 2 people per single dorm room; 4 bedroom cluster units have a limit of 8 (4 residents; 4 guests), and continued enhanced cleaning protocols. Chad confirmed PPE is provided to staff (3-layer disposable mask and gloves; with the option to also wear disposable gowns). Chad has also informed staff they can pick up a UVic branded 3-layer reusable mask at the Onecard office. Terry also noted that the Residence population is about one-quarter of total capacity at the time of the meeting.

#### b. Return to campus/COVID-19 updates

Kane reiterated that masks are required to be worn while [inside common areas and classrooms](#), and that all in-person [social events and gatherings](#) continue to be suspended on campus. The [BCCDC](#) and [Health Canada](#) advise that a non-medical mask that has 3-layers, fits well with no gaps around the face, and can be worn consistently for long periods can help reduce the risk of transmission in most public and workplace settings. The university is providing such reusable masks to our community, recognizing that individuals can make their own choice on which type of mask they wish to wear. Kane also noted that additional guidance for leaders is forthcoming to address flexibility with increased levels of absences that may occur due to COVID-19.

\*at this time, PHO advises fully vaccinated is 2 doses of an approved vaccine (confirmed by Dr. Penny Ballem to post-secondary sector)

The university has discontinued the asymptomatic rapid testing program that was introduced in the fall. This program was informed by the Delta variant but is not as effective with Omicron. Eric enquired whether this requirement for non-vaccinated workers be reinstated as CUPE 917 workers found comfort in it. Kane advised we will continue to evaluate the role for testing, but have confirmed with the PHO that asymptomatic testing is not recommended at this time. Consultation with unions is ongoing regarding a proposed new (temporary) policy that would require all new hires to be \*fully vaccinated. Kane also noted that PHO has updated their guidance on [contact tracing](#) and case management.

Darryl relayed there is some concern about how long people should self-isolate/stay home before returning to campus. Kane and Andy conveyed that the guidance has recently changed, and that university will continue to follow the [BCCDC guidelines](#); the most up to date information is on their website and also summarized on the [OHSE site](#). Kane confirmed that discussions with unions also recently took place regarding the consideration of using a sick bank again for those with COVID-19.

Ori inquired whether UVic can assist with booster clinics. Rob advised that UVic approached Island Health and were advised that no assistance was required.

Terri brought forward three recommendations to the committee:

- Recommendation #1: communicate working conditions directly to faculty members/instructors as professors/teaching faculty are frustrated the university is not communicating appropriately regarding working conditions (with communication via email being the preference).
- Recommendation #2: communicate masking requirements and rules directly to students via email. For example, so they are informed that there will be no eating/drinking in classrooms.
- Recommendation #3: the university needs to do more with mask compliance as instructors should not have to enforce masking rules.

Terri also raised a concern about the USC consultation process and alignment with committee terms of reference. She also advised receiving complaints about ongoing ventilation issues in Elliott (specifically room 168). The recommendations and concerns were acknowledged, and Kane will follow-up with the appropriate employer representatives and report back to the USC with responses. Andy will follow up with FMGT and report back to Terri directly before the end of the week regarding the ventilation in Elliott.

#### 4. New Business

a. Consultation: Exposure Control Plans (ECP)

Jaclyn reviewed and updated ECPs as required annually by WSBC. She gave an overview of the departments and research areas that require an ECP. The Student Wellness Centre also has a specific ECP to address COVID-19 risks. Darryl noted that updates are in progress for the FGMT ECP for anhydrous ammonia so it will align with the emergency response plan. Kane enquired whether the committee would like to review any of the ECPs which can be made available by OHSE.

b. Consultation: Bullying & Harassment Prevention

Andy gave an overview of the program as well as training course completions. [Policy GV0205](#) is currently under review with EQHR leading a cross-institutional working group. OHSE will refresh training materials so they align with any policy updates. Andy

will inquire with EQHR to attend a future meeting for consultation and update on the policy review.

c. WSBC inspection summary report

Andy reviewed the inspection reports from 2021 and confirmed there was only one order, which was addressed in full.

**5. Emergency Planning Update (EP)**

Rob and the EP team are commencing fire drills on campus for the year. Rob notes the campus closed for one day due to [snow conditions](#) in the region.

**6. PSC Update**

Allison reported that Saanich Police [made an arrest](#) in connection to multiple break-ins on campus. There has been no activity at student housing lately. CSEC patrol continues to remind campus to lock doors and windows at the end of the day as they consistently find insecure areas.

**7. WorkSafeBC**

a. November & December claims reports

Elizabeth reviewed the WSBC reports. In November, eight claims were submitted to WSBC; 6 time loss and 2 health care. In December, three time loss claims were submitted. Elizabeth will review the incident report in Research Services and update the committee on the frequency of collection truck inspections.

b. New inspection reports

A full investigation was completed for a serious incident that took place on a vessel. The incident did not result in a WSBC claim or injury. Four recommendations were made and the investigation report has been reviewed and accepted by the WSBC officer. OHSE will continue to follow up on the status of the recommendations and action items with the department.

Ori reminded that the current version of the Department Incident & Hazard Report (DIHR) requires some revisions as noted at an earlier USC meeting. Andy advised that revisions are in-progress to incorporate feedback from USC members, and is currently in review with the OHSE Consultants. The draft will be brought forward to the USC for review and comments before it is finalized. Andy also advised that OHSE follows up with unit to review status of corrective items, especially for serious incidents like the one noted above. Leigh also mentioned that at FMGT, their local safety committee reviews and signs off when corrective items are completed.

**8. Other Business - none**

*Meeting adjourned 4:26pm. Next meeting Tuesday February 22, 2022.*

