



MINUTES

Date: Tuesday, August 30, 2022

Time: 2:30p.m.

Place: MWB 220

Present	Present	Regrets/absences
Ori Granot, PEA	Sue Gaudet, Director FMGT Finance & Admin (<i>alternate</i>)	Greg Melnechuk, CUPE 4163
Amy Issel, CUPE 951	Darryl Huculak, FGMT Health & Safety Coordinator	Eric Segec, CUPE 917
Terri Lacourse, Faculty Association	Fiona Puszka, Personal Safety Coordinator	Leigh Andersen, Director FMGT
Kane Kilbey (Chair), AVP Human Resources	Jaclyn Davidson, Associate Director OHSE (<i>alternate</i>)	Tom Downie, CSEC Director of Security
Rob Johns, Manager Emergency Planning	Elizabeth Errington, OHSE Administration Manager	Andy Mavretic, Director OHSE
		Ben McAllister, Manager Risk & Insurance

1. Approval of the Agenda

Motion: to approve the agenda. *Carried.*

2. Approval of the Minutes

Motion: to approve the minutes from [July 26, 2022](#). *Approved*

3. Business Arising

a. COVID-19 update

Rob reviewed the [campus health and safety update](#) that was sent to all staff and students on August 17. He noted that VPAC will also be sending out further communication to students about these measures. Measures include masks are encouraged in indoor public spaces, getting vaccinated, staying home if sick, hand sanitizer at building entrances, and enhanced ventilation. Kane and Terri propose that instructors see/be made aware of this communication that will be sent to students. Rapid test kits continue to be available and will also be provided to students moving into residences on campus and during the new student welcome events. The main [Covid-19 website](#) continues to be updated regularly and Rob is reviewing other department/unit websites to ensure they too have the most up to date information. Rob reported that at this time, Island Health is not planning to hold vaccination clinics on campus this fall. Terri suggested that vaccinations on campus should be promoted. Kane and Rob will continue to advocate for this and Rob will be meeting with Island Health again in early September. Ori enquired about unvaccinated international students coming to campus. It was confirmed that international students can only [enter Canada](#) if fully vaccinated. Darryl enquired about the requirement for staff to self-isolate for 5 days if they might be sick. Kane confirmed that this is part of the [communicable disease safety plan](#) (which includes the university’s self-assessment and sick leave protocol) and BC CDC.

b. Building ventilation update

Rob confirmed enhanced ventilation (with MERV13 filtration) will continue, as per ASHRAE and WSBC recommendations. This is now the new UVic standard. Ventilation is also increased during the day when buildings are occupied as well as air flushes done twice at night throughout the buildings. Terri enquired if the buildings without MERV13 would be upgraded. Kane confirmed those buildings are using the highest standards available to them.

c. Extreme heat follow-up discussion

Jaclyn reported that she had received confirmation from Gary Bridgens and Neel Chadda that the replacement chiller was installed and functioning as of August 10. This chiller is now providing enough cooling to maintain temperature requirements for the building and FGMT has not had to introduce staged shut-downs throughout the BWC since then. Ori reported that the new permanent chillers are still to be installed in the future to bring BWC back up to its previous chilling capacity. Sue confirmed the chiller is not connected to offices but to labs and the ACU. Jaclyn confirmed Andy sent a message to the Dean of Science regarding [heat safety](#) measures that supervisors can implement during elevated temperatures. Terri enquired if the university had a plan (e.g. HVAC project) for buildings if summers continue to be increasingly hot. She and Ori noted there should be guidelines for heat stress for inside workers as well as messaging to supervisors/instructors on measures they can take when the temperatures are elevated. Kane will ask OHSE to provide additional heat guidelines for indoor workers.

4. Emergency Planning Update (EP)

Rob reported that the new Building One is set to open for new student housing and dining. He is meeting with staff and training on evacuation and safety. The building is rated as a “high building” and is required to have 4 fire drills a year. In-person [training sessions](#) with EP have resumed.

5. PSC Update

Fiona is participating in the new student welcome and orientation presentations. Fiona noted that Tom will now be providing coverage for Keith as of September 1 instead of Fiona. The key control audit is underway. New EP key tags and bookmarks will be available soon and will include UVic SafetyApp information.

6. WorkSafeBC

a. July claims

Elizabeth reviewed the report which reflected 2 time loss claims and 2 health care claims submitted to WSBC. Terri requested additional information on the potential chemical exposure claim. Jaclyn indicated that it was due to a legacy item in the Physics department that contained boron trifluoride, which was leaking.

b. New inspection report

Jaclyn reported a new inspection report from WSBC was received on August 4 requesting information on the university’s bullying and harassment policy and training procedures, in regards to a former employee. Andy has responded and provided the requested documentation to WSBC.

7. Other Business – none

*Meeting adjourned 3:12pm. Next meeting Tuesday September 27, 2022 in **BEC 402***