1. Approval of the Agenda
   Motion: to approve the agenda. Carried.

2. Approval of the Minutes – July 31, 2018
   Motion: to approve the minutes. Carried.

3. Business Arising - none

4. New Business
   a. Cannabis legalization update
      Kane provided an update on the October 17 legalization of non-medical cannabis and how it may affect the university. Overall, the OHS Regulations by WSBC have not changed (see section 4.20). Employees will continue to have a responsibility to arrive at work fit for duty and unimpaired. Requests for accommodation to use medical cannabis will follow established medical accommodation procedures. The university will designate two smoking benches for the use of non-medical cannabis so they are accessible to adults living on campus.

   b. Perchloric acid lab decontamination
      Jaclyn presented an overview of the decontamination of the perchloric acid lab on the roof of Elliott. During the recent roofing project, tests showed the lab had some perchloric acid contamination. When dry, this substance poses an explosion risk as it is sensitive to shock and friction, therefore the lab was decommissioned. It has now been decontaminated and the shelves, bench, fume hood and ducting removed. The room will be re-inspected, some repair work done, and then the empty room will be returned to Chemistry. Researchers using perchloric acid have found acceptable dilute solutions to use in their labs following the Perchloric Acid Guidelines approved by the Laboratory Safety Committee.
5. Emergency Planning Update
Rob advised that fire drills are taking place and that fire safety plans continue to be created for buildings across campus. EP will be participating in displays and talks during student orientation week. Rob notified the committee that a (false) alarm went off at the Ian Stewart ammonia plant, which provided a good practice scenario. The rink was closed. Darryl confirmed that one of the new sensors was faulty but has since been repaired. Rob and Darryl are working with all stakeholders on revising some procedures.

6. PSC Update
Allison noted that PSC’s are assisting with fire drill planning, preparing for new student orientation week, as well as move-in day to residences. The PSCs have provided safety and security sessions for new Bookstore and Residence staff (Community Leaders). Fire extinguisher training sessions will be offered soon and be posted on the Emergency Planning website. The PSCs recently attended a risk assessment course on sexualized violence. PSCs also are a resource on the new committee for Sexualized Violence Education & Awareness.

7. WorkSafeBC
   a. July Accident/Incident Report
      Elizabeth reviewed the report wherein there were 9 claims submitted to WSBC; 3 included time-loss, 4 health care, and 2 report only.
   
   b. New Monthly Inspection Reports
      There were no new inspections reports for July.

8. Other Business - none

Meeting adjourned at 3:25 pm. Next meeting on Tuesday, September 25, 2018 in BEC 402.