



## MINUTES

**Date: Tuesday, April 27, 2021**

**Time: 2:30p.m.**

**Place: online**

Present	Present	Regrets
Ori Granot, PEA	Keith Cascon, CSEC Manager	Greg Melnechuk, CUPE 4163
Cliff Haman, PEA ( <i>alternate</i> )	Rob Johns, Emergency Planning Manager	
Eric Segec, CUPE 917	Fiona Puszka, Personal Safety Coordinator	
Pat Shade, CUPE 951	Darryl Huculak, FGMT Health & Safety Coordinator	
Terri Lacourse, Faculty Association	Ben McAllister, Manager Risk & Insurance	
Kane Kilbey, AVP Human Resources Chair	Andy Mavretic, OHSE Director	
Leigh Andersen, FGMT Director	Elizabeth Errington, OHSE Admin. Coordinator	

### 1. Approval of the Agenda

**Motion:** to approve the agenda. *Carried.*

### 2. Approval of the Minutes

**Motion:** to approve the minutes from March 30, 2021. *Carried.*

### 3. Business Arising

#### a. COVID-19 campus updates

Kane noted the “circuit breaker” of [province-wide restrictions](#) has been extended until May 25. The order for [Workplace and Post-Secondary Institution Safety](#) has also been updated. The order now includes that everyone [must wear a mask](#) at all times in indoor common areas, and students must wear a mask all times in classroom settings. A “COVID-19 return-to-campus primer” document will be published at the end of this week through the Go-Forward Guidelines committee; an updated UVic return to campus guidelines document will be posted as well. Kane also reported that employees are entitled up to three hours of paid leave so they may be [vaccinated](#) against COVID-19.

Andy reiterated that students must wear a mask at all times at their classroom workstation/seat, and that this includes research facilities and student study spaces. An [Addendum](#) reflecting these changes is now available to be attached to all approved safe work plans (SWP). The [OHSE website](#) has been updated with all current information regarding SWPs, masks, daily health screening, indoor common areas, and signage. OHSE continues to assist with the preparation of plans for a safe, full return to campus and face-to-face teaching in the fall as per directions from the PHO.

### 4. New Business

#### a. Consultation: Hearing Protection

Andy provided an overview of the [hearing protection program](#) at the university wherein regular noise assessments are provided as required or when requested. Regular hearing testing continues for employees in departments as required. Darryl noted that the noise and vibration assessment conducted at the District Energy Plant is in review.

#### b. First quarter WSBC claims

Andy presented the claim data for the period of January – March 2021.

## 5. Emergency Planning Update (EP)

Rob thanked departments and employees who assisted with the set-up and decommissioning of the vaccination clinic that had been in McKinnon. It is Emergency Planning week starting May 3. There will be a test of the UVic alert system on May 4. Online training for emergency response procedures (on and off-campus situations) for pre-identified teams has been developed as per the Bamfield recommendations. Kane thanked Rob for managing the student COVID cases with Island Health and assisting RESS throughout the process.

## 6. PSC Update

Fiona advised to please contact CSEC if transient people are seen on campus in and around buildings. She reported that local safety committee meetings continue to proceed on Zoom, OSL has hired a new manager of student investigations as well have started an online student newsletter (click [here](#) for example). Students will be moving out of RESS tomorrow with ~40 students staying in housing for May. At this time, it is unknown how many students may be living in RESS for the summer term which starts on May 5.

## 7. WorkSafeBC

### a. March claims report

Elizabeth reviewed the report which reflected 6 claims submitted to WSBC; 5 time loss and 1 health care.

### b. New inspection reports

There are no new inspection reports. Andy noted that investigations are complete regarding the recent lab incident and reports have been submitted with no further action at this time from WSBC.

## 8. Other Business

In observance of the [WorkSafeBC Day of Mourning on April 28](#) the university will lower the flags to half-mast.

*Meeting adjourned 3:30pm. Next meeting Tuesday May 25, 2021.*

