University Safety Committee

MINUTES

Date: Tuesday, April 24, 2018                  Time: 2:30p.m.                            Place: BEC 402

Present       Regrets

1. **Approval of the Agenda**
   
   **Motion:** to approve the agenda, with the addition of “Cannabis Consultation Update” to Other Business. **Carried.**

2. **Approval of the Minutes** – March 27, 2018
   
   **Motion:** to approve the minutes. **Carried.**

3. **Business Arising**
   a. **Membership Update**
      
      The committee welcomed Alex Adrock as the new CUPE 951 alternate member, and noted that Patrick du Wors will be stepping down as the Faculty Association alternate.

4. **New Business**
   a. **Consultation: Hearing Protection**
      
      Graham reviewed the updated consultation report, outlining areas of campus where noise assessments were completed in the past year and wherein noise levels were generally found not to be exceeding any regulatory levels but may be experienced by occupants as a nuisance noise. This type of noise can be reduced through engineering controls (sound dampening), switching out equipment, or relocating it away from occupants where possible. Graham noted that the departments where there are confirmed noise levels that are near to or exceed the regulatory standards are part of the HP program and reviewed annually. New areas that may need to be assessed are typically identified via employee complaints, building/lab inspections, or in consultation with FMGT as part of renovations or other projects.

   b. **WorkSafeBC 1st Quarter Claims**
      
      Andy presented the claim data for the period January – March 31, 2018. At this early stage, claim durations and costs are very low, however as the data matures we will have a better idea of our...
performance at the second and third quarter marks. The committee requested that future reports include data that also shows quarterly data from previous years (not just the totals) in order to have a direct comparison of results from the same period, year to year.

c. Rabbit Hemorrhagic Disease (RHD)
Rob advised that a small working group has been meeting at the request of the Veterinary Director to develop campus plans in response to the outbreak of RHD on Vancouver Island and the lower mainland. In the event that deceased rabbits are found on campus, protocols have been developed to ensure they are collected and disposed of safely, along with a notification process to the Provincial Authorities who require jurisdictions/employers to report incidents of confirmed RHD infected rabbit deaths. Information will be posted soon on the UVic Campus Checklist so that the campus community is aware of the issue and advised who to contact if they find a deceased rabbit on our campus.

5. Emergency Planning Update
Rob noted the following recent and upcoming EP activities/initiatives: annual building fire drills are being scheduled; building fire safety plans are in the process of being updated with 9/50 completed thus far; discussions continue from the IdeaFest seminar on earthquake preparedness/geological hazards; Darryl (FMGT) is coordinating table-top exercises for FMGT as part of their Department Operational Centre (DOC) emergency preparedness training; CSEC staff have returned to their regular offices with the completion of the CSS building renovations; and a recent gas leak at the new Saunders Building construction site was managed very effectively with Fortis, Fire Dept and UVic responders on site quickly, and resulted in evacuations of Saunders Building, Saunders Annex, TEF, and Huts A/B while the leak was being repaired.

6. PSC Update
Fiona advised that the PSC’s are continuing with Active Threat training, personal safety sessions and following up with staff questions/concerns in various departments, including collaboration initiatives with Student Affairs. Rob noted that the recent incident in Toronto is a type of active threat situation and reminded the committee to promote AT training in their areas and contact CSEC if any departments wish to schedule a session.

7. WorkSafeBC
a. March Accident/Incident Report
Andy reviewed the report wherein there were 12 claims submitted to WSBC; 7 included time-loss, 4 were health care claims, and 1 was a report-only to WSBC.

b. Monthly Inspection Reports
Andy noted 3 new inspection reports related to two allegations of bullying and harassment complaints in separate departments. OHSE will coordinate providing WSBC with copies of the investigation reports and also documentation related to the university’s policies, procedures and training related to bullying and harassment prevention.

8. Other Business
a. Cannabis Consultation Update
Andy advised that consultations with key departments, employee groups, and student groups are continuing throughout campus in anticipation of the July 31, 2018 legalization of recreational cannabis. The purpose of the consultations are to gain feedback on issues
and strategies that the university should be considering as it develops initial plans in response to the new regulations. USC members who wish to provide feedback can contact Andy, who is co-leading the consultations with Rita Knodel, Director of Counselling Services.

Meeting adjourned at 3:30pm. Next meeting on Tuesday, May 29, 2018 in BEC 402.