Minutes of the meeting held Thursday July 9, 2020, 2:30 pm, via Zoom

Present:

Worker Representatives:    Employer Representatives:    Committee Resources:
Pat Shade *                Lynn Meyers                  Gavin St. Michael
Christine Currie           Chris Smith                   * Chair of Meeting
Kara White

Regrets:
Personal Safety Coordinators (neither Fiona or Allison were available)
Kate Brooks
Amy Issel – Alternate

1. Welcome

2. Approval of Agenda and Minutes

2.1. The agenda was approved (no additions)
2.2 The minutes of the June 11, 2020 meeting were approved.

3. Business Arising

3.1. COVID-19 Update and Questions

Gavin reported that units are frantically trying to do their Safe Work Plans (SWPs). A lot of the research labs have done their SWPs, and they are being approved by the Chairs and Deans, but not necessarily by anyone else, with review by OHSE. There are a other units working on SWPs; e.g. Finance, Government Relations, Alumni. The new Health and Wellness building (previously known as TEF) has completed its SWP.

Andy Mavretic sits on the post-secondary provincial body that is developing guidelines. It is hoped those guidelines will be ready for next week, with lots of information. OHSE will post on its website when available, and WorkSafe will add its information.
Pat enquired whether a LSC has been struck for the new Health and Wellness building. Gavin will look into it and report out at the next meeting.

Kara heard that at SFU anyone going inside buildings is required to wear masks. Gavin reported that he had not heard that news, and it is not posted as such on the SFU website. Gavin stated that UVic follows the PHO stance on when masks are required, so if/when PHO changes its position, UVic will follow accordingly.

3.2. Local Safety Committee update

Gavin reported that all are meeting. Lots are being conducted using Zoom and Blue Jeans. Most are doing well to keep to the schedule. Most continue working remotely. The big picture is there are not a lot of people on campus currently, and then expect a slow uptake in September to about 40% in total, with 50% of grad students and about 20% of undergrads expected back on campus.

3.3. University Safety Committee update

Pat reported on the June 30th USC meeting:
- Kane Kilbey and Rob Johns provide the COVID19 update.
- Andy Mavretic reported on the SWPs that have been submitted. OHSE is helping those areas that are having trouble getting them done.
- Darryl Huculak provided a confined space update, but it mainly impacts CUPE 917 staff.
- Rob Johns provided the standard Emergency update.
- PSC reported on the number of building checks.
- Claims report – there were only 2 for the University at that time (1 917 and 1 PEA).
- Andy reported that there have been no new inspection reports, in part because WorkSafe has more important things to do right now.

3.4. Personal Safety Coordinator/CSEC update

In PSC absence, they provided Gavin with the following update:
- Parking is now pay-per-use as of July 2nd so everyone is reminded to make sure you have purchased a ticket
- Training is now all available on learning central. Also looking to migrate the fire extinguisher training to online delivery.
- U-Watch Program is now all wrapped up.
- Building Safety teams – a new committee (Rob Johns, Jaclyn Davidson, Darryl Huculak and Fiona Puszka) are working on SWPs for the common areas in the
buildings; those are not going to be in departmental SWPs necessarily, so they will look at common areas for all building and all shared spaces. They hope to have it sorted out by September.

- Facilities is putting up signs on exterior doors, symptoms checks signage, elevators signage. For any departmental SWPs, they sign off for their own areas, but not the common areas in buildings or those outside areas. The maximum occupancy signs are based on floor areas. The Library has common areas, but the whole building is the Library, so not sure if the new committee is going to handle it for the whole the building.
- Kara reported that a lot of new signage just went up in the PETCH Building and it is very confusing, so she’s not sure how effective it’s going to be.
- Pat stated that signage with occupancy load has been done in Campus Security, and they’ve discussed how that works when they are only allowed 2 people in the work space when 3 people are needed in the area; it is all based on square footage calculations.

4. Incident Reports

4.1. Monthly CUPE 951 WorkSafeBC accidents/incidents

Gavin reported there were no accidents/incidents for June for CUPE 951.

5. New Business

None

Chris reported that they have an approved SWP for the Biblio in the Library. It has an occupancy for 42 students to go in the space to study. There are some guidelines in place. Gavin reported that Law Library has started on its SWP today as well.

Pat reported that SUB is open and serving food.

6. Adjournment

The meeting adjourned at 2:50 p.m.
The next meeting is scheduled for Thursday August 6, 2020 at 2:30 p.m. via Zoom