

**JOINT CUPE 951/UNIVERSITY
OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETING**

**Minutes of the meeting held Thursday, May 09, 2024 at 11:30 a.m. (via Zoom)
(Revised July 25, 2024)**

Worker Representatives	Employer Representatives	Ex-Officio
Present: Susie Dancer Nykitia Downie Co-Chair ** Amy Issel	Trish Atchison Lynn Meyers, Co-Chair *	Jaclyn Davidson, AD, OHSE
Regrets: Heidi Neeves	Allison Eddy	* Chair of Meeting (2024) ** Minutes (2024)

1. Welcome

2. Approval of Agenda and Minutes

2.1 Approval of Agenda

- The agenda was approved as circulated.

2.2 Approval of Minutes – April 11, 2024 meeting

- The minutes were approved.

3. Business Arising

3.1 Local Safety Committee (LSC) Update

Jaclyn provided the following update:

- Continuing to meet, air quality planning
- Summer heat and wildfires
- Proactive reminders to the committees about meetings

3.2 Personal Safety Coordinator/CSEC update

Representative unable to attend - *May update will be carried over to the next meeting.*

3.3 University Safety Committee (USC) Update

Jaclyn provided the following update:

- Rob provided an update on [training sessions](#) and events currently available in EP, and noted that there are no scheduled fire drills beyond April, for the next several months.
- On May 8th, a [public emergency alert](#) test will be issued to cellphones, television and radio at 10:55 a.m. (Pacific time). Emergency alerts are broadcast on TV, radio, and cell phones to provide urgent, life-saving information during emergencies. Shortly after, the University will issue its own emergency alerts test. Encampment planning done ahead of time, limited access, security increased.



**JOINT CUPE 951/UNIVERSITY
OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETING**

- Annually, the university reviews heat response protocols and provides summer safety communications for campus ahead of the season, through a combination of Digi caster, UVic website, social media and targeted messaging, as appropriate.
- Jaclyn advised an inspection report was received after an incident that occurred next to University House 2, in the Mechanical Engineering garage. Students from the Mechanical and Electrical Engineering Department Car Clubs were working on a lithium-ion battery which caught fire. No injuries were sustained and no WSBC orders were issued because of the incident.

4. Incident Reports

4.1 Monthly CUPE 951 WorkSafeBC accidents/incidents – April 2024 Report

Tripped in hole, corrective action completed and purchasing rakes for cleaning of toys, so adults do not need to go into the sandbox to clean.

5. New Business

Nykita spoke to the ***Day of Mourning*** held at Camosun – Amy and Nykita attended for Local 951.

6. Adjournment

The meeting adjourned at 11:43am

Next meeting: Thursday, June 13, 2024 at 11:30 a.m. (*via Zoom*)

