

**JOINT CUPE 951/UNIVERSITY
OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETING**

Minutes of the meeting held Thursday, May 11, 2023 at 11:30 a.m. (via Zoom)

Worker Representatives	Employer Representatives	Ex-Officio
Present:		
Nykita Downie Co-Chair *	Lynn Meyers, Co-Chair **	Andy Mavretic, Director, OHSE
Amy Issel	Chris Smith	
Colin Newell	Penny Waterman	
		* Chair of Meeting (2023) ** Minutes (2023)
Regrets:		
Heidi Neeves	Fiona Puszka	

1. Welcome

2. Approval of Agenda and Minutes

2.1 Approval of Agenda

- The agenda was approved, with the change to have 3.2 moved after both the LSC and USC updates.

2.2 Approval of Minutes – March meeting

- The minutes were approved as circulated.

3. Business Arising

3.1 Local Safety Committee (LSC) Update

Andy provided the following update:

- While there was nothing specific to report, Andy made note of a discussion at USC about updating the *Educational Leave Guidelines* for members who are on safety committees.
 - As a short overview of what that is, in accordance with [WorkSafeBC](#) anyone who sits on a safety committee is required to do mandatory training.
 - As a member you have an educational leave entitlement of up to 8 hours of approved health and safety training, and that can be training offered through the BC Fed or the Employers’ Advisory or other related training. There is a process to make that request and have it approved.



- USC discussed updating the guidelines to make training more accessible and to remove any barriers, and hopefully have the approval go through the unit manager. Courses that are to be reimbursed occur during work time, and are supported and paid for by your unit.
- There is a little bit of time crunch, but when we have it through USC, it will be promoted through all Health & Safety committees across campus.

3.2 University Safety Committee (USC) Update

Nykita provided the following update:

- Rob Johns, Manager, Emergency Planning confirmed that masks are no longer required.
- No significant changes in emergency planning at this time
- Reminder to look at [Learning Central](#) for any emergency planning training offerings.
- Respiratory Protection program - OHSE continues to support annual fit testing for respiratory protections.
- [Noise Control & Hearing Conservation Program](#) – educational programs on noise control and hearing conservation are conducted for new employees requiring training and as requested by departments. Individual sessions on the proper use and care of hearing protection devices can also be conducted on a one-to-one basis (e.g., during audiometric testing). Noise measurements are done around campus, e.g. kitchen.
- Educational Leave Guidelines, as noted by Andy above in 3.1

3.3 Personal Safety Coordinator/CSEC update

Fiona was absent from the meeting, so Lynn read out her update as follows:

- It's fire-drill time – Rob Johns is making his way to all buildings, so far it's going very well.
- Usual plug for Learning Central (see website link above) – please have a look at the Calendar for training sessions this Spring.
- With the arrival of warm weather, reminder to secure windows and doors in your workspace. Campus Security patrol have been noting insecure areas in the wee hours.

4. Incident Reports

4.1 Monthly CUPE 951 WorkSafeBC accidents/incidents

- Nothing reported for April
- March Report
 - LTEC supervisor slipped on some ice outside the SUB on March 1st – injury to head, posterior and hips. Incident investigation occurred on March 8th. Time loss claim – still pending.
 - Early Childhood Educator (ECE) in Day Care injured their left ankle injury on March 9th. Incident investigation occurred on March 20th. Health care claim – still pending.



- ECE Infant Care worker in Day Care injured their left wrist on March 23rd. Incident investigation occurred on April 3rd so it will be reported out at next meeting. Health care claim – still pending.

5. New Business – *nothing added*

6. Adjournment

The meeting adjourned at 11:44 am

Next meeting: Thursday, June 13, 2023 at 11:30 a.m. (*via Zoom*)

