Minutes of the Joint CUPE 951/University Occupational Health and Safety Committee meeting held in McPherson Library 403 at 2:30 p.m. on Tuesday December 4, 2018.

Present:
Worker Representatives: Employer Representatives: Committee Resources:
Christine Currie * Fiona Puszka Gavin St. Michael
Alex Adrock

*Chair of meeting

Regrets: Lynn Meyers, Kara White, Chris Smith, Pat Shade

1 Welcome – Quorum was not met.

2 Approval of the Minutes and Agenda

2.1 The approval of the minutes was deferred to the next meeting.

3 Business Arising

3.1 Local Safety Committees – Gavin noted that many safety committees are completing their common-area inspections and preparing their annual evaluations.

3.2 Campus Security Update – Fiona noted that they are attending building inspections and that all the building fire drills have been completed for 2018. She added that there are various training opportunities for January available on the Emergency Planning website.

3.3 University Safety Committee Update – Alex reported that the annual consultation for bullying and harassment was completed. There were also discussions regarding the potential for natural gas service disruptions. The Emergency Planner discussed fire safety plans, located on the outside of UVic buildings. Fiona added that these are in a red box near the annunciator panel. Gavin also added that in buildings with significant hazardous materials, OHSE maintains a list of emergency departmental contacts for the fire departments and Campus Security.

4 Incident Reports – Gavin advised there was one additional October report that was received late from Child Care Services – a medical only for a strain while lunging to catch a child. There were two November incidents in Child Care Services – both were time-loss injuries resulting from back strains while helping children.

5 New Business - none
Adjournment
The meeting adjourned at 2:40 pm. The next meeting is scheduled for 2:30 pm on Thursday January 10, 2019 in Sedgewick B125.